

**Urban Redevelopment Agency of the City of Forest Park**  
Board Meeting  
September 23, 2014  
Minutes

A regular meeting of the Urban Redevelopment Agency of the City of Forest Park was held on Tuesday, September 23, 2014, at the Forest Park City Hall, 745 Forest Parkway, Forest Park, GA 30297.

**Board Members:** Frank Brandon; Felicia Davis; Pamela Lake; Joe Wimberly; Don Wright; and Lois Wright.

**Staff, Legal Counsel and Others:** Fred Bryant, Executive Director; Mike Williams, City Attorney.

Frank Brandon, Chairman, called the meeting to order at 4:00 p.m. There was a quorum present. The following matters were addressed:

**Approval of Minutes:** Lois Wright made a motion to approve the minutes of the August 27, 2014 meeting, seconded by Felicia Davis. The Board voted unanimously to approve the motion.

**Chairman's Announcements and Comments:**

Frank Brandon welcomed everyone to the meeting. He requested board members place meeting dates on a calendar and advise ahead of time if there is a conflict.

**Executive Director's Update:** None.

**Old Business:**

The Board members were previously provided a copy of a Georgia Power utility bill in the amount of \$39, 608.33. Joe Wimberly made a motion to approve its payment, seconded by Pamela Lake. The Board voted unanimously to approve the motion.

The Board members were previously provided copies of expenditures and invoices for payments due the URA. This information will be provided at each regular monthly meeting.

**New Business:**

Mike Williams recommended the URA go into Executive Session to discuss contract and legal matters. At 4:10 pm, Felicia Davis made a motion to go into Executive Session, seconded by Pamela Lake. The Board voted unanimously to approve the motion. At 4:25 pm, Pamela Lake made a motion to return to open session, seconded by Lois Wright. The Board voted unanimously to approve the motion. Mike Williams provided the minutes of the Executive Session, which were unanimously approved by the Board.

Fred Bryant introduced the President and Vice President of Southeastern Site Development, Inc., the contractor that had submitted the lowest responsive bid (\$5.1

million) for Phase I of the Hood Avenue widening and realignment project. Board members inquired as to the company's experience and its approach to offering Women, Minority and Locally Hired companies opportunities to work on this. WMLH companies comprise 18% of the bid, but that percentage may go higher as the project costs are refined. After discussion, Don Wright made a motion to approve the hiring of Southeastern Site Development subject to the Board receiving copies of the final executed contract, seconded by Joe Wimberly. The Board initially voted three for and two abstain, but later voted to unanimously approve the motion.

Felicia Davis made a motion to adopt the URA Supplier Diversity Policy (attached), seconded by Pamela Lake. The Board voted unanimously to approve the motion.

Fred Bryant provided a brief update on the Vapor Intrusion Study being conducted by the Army and a meeting with Green Law. Felicia Davis advised that it is very important to ensure correct and timely information is being provided to the public.

Felicia Davis made a motion to amend the agenda to consider a recommendation to Mayor and Council concerning the hiring of a communications/ public relations professional, seconded by Pamela Lake. The Board voted unanimously to approve the motion. Pamela Lake then made a motion to ask Mayor and Council to considering hiring a communications/public relations professional for the City of Forest Park, seconded by Felicia Davis. The Board voted unanimously to approve the motion.

Felicia Davis made a motion to appoint Professor John Mascaritolo, CSU, as the Supply Chain Education advisor to the URA, seconded by Pamela Lake. The Board voted unanimously to approve the motion.

**Open Discussion:**

None

The next regular meeting will be October 22, 2014, at 4:00 p.m.

**Adjournment:**

A motion was made by Felicia Davis to adjourn the meeting. The motion was seconded by Pamela Lake. The meeting was adjourned at 5:20 p.m.

**Recorded By:**

Fred Bryant, URA  
Executive Director

**Approved:**

October 22, 2014

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Fred E. Bryant  
Executive Director