

**Urban Redevelopment Agency of the City of Forest Park**  
Board Meeting  
March 30, 2016  
Minutes

A regular meeting of the Urban Redevelopment Agency of the City of Forest Park was held on Wednesday, March 30, 2016, at the Forest Park City Hall, 745 Forest Parkway, Forest Park, GA 30297.

**Board Members:** Frank Brandon; Pamela Lake; Marlene Larson; Don Wright; and, Lois Wright.

**Staff, Legal Counsel and Others:** Fred Bryant, Al Wiggins, Mike Blandenburg, Angela Redding.

Frank Brandon, Chairman, called the meeting to order at 5:03 p.m. There was a quorum present. The following matters were addressed:

**Approval of Minutes:**

Marlene Larson made a motion to approve the minutes of the February 17th meeting, seconded by Don Wright. The Board voted unanimously to approve the motion.

**Chairman's Announcements and Comments:**

Frank Brandon informed the Board that the Development Partners will be acquiring approximately 104 acres in 2016.

**Executive Director's Update:**

Fred Bryant informed the Board that the discussions with Project Victory have ended. The URA, the City and Victory had appeared to reach a mutually agreeable decision for the purchase of 106 acres of land. The Development Partners and Victory had reached an apparent agreement on option land. Project Victory determined that environmental due diligence would cost over \$100K. The URA and City agreed to consider crediting this toward closing costs. Project Victory requested that the URA pay the costs, but the URA declined. Victory then elected to cease discussions and may be going elsewhere.

**Old Business:** Mike Blandenburg discussed the Draft URA Operating Budget for 2016-2017. The budget will be further refined and submitted to the Board for final approval in April or May.

Annette Pipkins and the Acsential Team provided the Board a copy of the draft Communications Plan. The Board was asked to review and provide comments and suggested changes to Fred Bryant by April 15<sup>th</sup>. They will be incorporated into a revised draft for the regular April meeting. Annette Pipkins indicated that the Town Hall meeting will now be an informational meeting about the Gillem Logistics Center and the Communications Plan. Citizen input will be sought, but no elected official will be asked

to speak or respond to questions. She indicated that a new venue is being considered. Pamela Lake requested that the meeting be held at City Hall. Marlene Larson suggested the event be held at Gillem and Frank Brandon suggested the Police Precinct (Building 110). Fred Bryant will coordinate the venue with Chief Hobbs and Al Wiggins. Annette Pipkins will suggest a possible date by April 1, 2016.

**New Business:**

Fred Bryant advised that the TAD document will be revised by City staff and the City Attorney. At this time, the URA will not be asked to share in the cost.

Frank Brandon indicated that the Development Authority has added a Public Comment Period to its future agendas. The period will be handled in accordance with City Council procedures. Lois Wright made a motion to include a Public Comment Period in future agendas, seconded by Marlene Larson. The Board voted unanimously to approve the motion.

Fred Bryant previously provided the Board a copy of a proposed Consultation Agreement covering his services beginning July 1, 2016. Frank Brandon indicated he would like to discuss how this will be financed with the Financial Consultant, the City Finance Director, and the Development Partners. Pamela Lake made a motion to table this matter until the next meeting, seconded by Marlene Larson. The Board voted unanimously to approve the motion.

Fred Bryant indicated that the City Director of Public Works had identified \$31,300 worth of equipment that can be sold and \$7,900 that can be transferred to his department for use by the City. Pamela Lake made a motion to authorize the sale and transfer of this equipment in accordance with State and City codes and regulations, seconded by Lois Wright. The Board voted unanimously to approve the motion.

**Open Discussion:**

The next regular meeting will be April 27, 2016 at 5:00 p.m.

**Adjournment:**

A motion was made by Lois Wright to adjourn the meeting. The motion was seconded by Marlene Larson. The meeting was adjourned at 5:43 p.m.

**Recorded By:**

Fred Bryant, URA  
Executive Director

**Approved:**

April 27, 2016

---

Fred E. Bryant  
Executive Director