

**Urban Redevelopment Agency of the City of Forest Park**  
Board Meeting  
October 28, 2015  
Minutes

A regular meeting of the Urban Redevelopment Agency of the City of Forest Park was held on Wednesday, October 28, 2015, at the Forest Park City Hall, 745 Forest Parkway, Forest Park, GA 30297.

**Board Members:** Frank Brandon; Felicia Davis; Pamela Lake; Allan Mears; Don Wright; and, Lois Wright.

**Staff, Legal Counsel and Others:** Fred Bryant, Mike Blandenburgh, Al Wiggins, and Angela Redding.

Frank Brandon, Chairman, called the meeting to order at 5:02 p.m. There was a quorum present. The following matters were addressed:

**Approval of Minutes:**

Felicia Davis made a motion to approve the minutes of the September 16<sup>th</sup> and 30<sup>th</sup> meetings, seconded by Lois Wright. The Board voted unanimously to approve the motion.

**Chairman's Announcements and Comments:**

Frank Brandon welcomed everyone to the meeting. He recognized the outstanding coverage of the Kroger Ribbon-Cutting Ceremony by Channel 2 television.

**Executive Director's Update:**

Fred Bryant advised that there will be a called Development Authority meeting on Wednesday, November 4<sup>th</sup> at 5 pm. Packets will go out to the Board on October 29<sup>th</sup>.

He reminded Board members to let the Chair and Executive Director know about any potential prospects for the Gillem Logistics Center and to please refer them to the Executive Director rather than undertake discussions with the company or its representative outside Board meetings. This will protect the process and ensure Board members are qualified to make decisions later in the process.

**Old Business:**

None

**New Business:**

Fred Bryant previously provided the Board a copy of the Marchman Dam Breach Bid notice and advised that three companies had attended the pre-bid conference. Felicia Davis expressed concern that the Board had not received the notice prior to the pre-bid meeting and this may have precluded other companies from bidding. Fred advised that the notice was published in the Clayton News Daily and on the City's website. Felicia indicated that some companies may not review the paper or website and asked to receive

notices ahead of publication. Fred advised that Board members will receive notices prior to publication but cautioned that no companies can be told about the bid until actual publication.

Felicia Davis expressed concern the bid package did not contain a statement about the Board's goal of 25% minority and local business participation. Fred advised that he had personally discussed this at the pre-bid conference and that he would ensure the goal is included in future bid packages. A discussion ensued about whether this can be made a selection criteria and Fred agreed to clarify this with the City Attorney. Felicia Davis requested information on the percentage of minority firm participation at the conclusion of contracts already completed. Fred agreed to attempt to get this information.

Fred Bryant previously provided the Board copies of the OEA grant budget and the Infrastructure budget. He discussed the OEA budget and Mike Blandenburg discussed how the City Finance staff is working to put the URA budget in the same format as used by the City. This will facilitate budget approval by the URA Board and independent review by Army and City auditors. In response to a question by Felicia Davis, Fred Bryant advised that the URA is formed under State law and that its fiscal year is July 1<sup>st</sup> through June 30<sup>th</sup>.

The scheduled Hydrogen Fuel Cell Technology will be rescheduled for the November 18<sup>th</sup> meeting.

Fred Bryant advised that a company toured the Gillem Logistics Center and that there is mutual interest in further discussions. He thanked Felicia David and Pamela Lake for bringing informing about this opportunity and will provided further information as the process moves forward.

**Open Discussion:**

Felicia Davis recommended that the URA consider asking companies to attain LEED Green certification. Fred Bryant will ask Al Wiggins and David Welch to address this in the November 18<sup>th</sup> meeting.

The next regular meeting will be November 18, 2015, at 5:00 p.m.

**Adjournment:**

A motion was made by Allan Mears to adjourn the meeting. The motion was seconded by Felicia Davis. The meeting was adjourned at 5:56 p.m.

**Recorded By:**

Fred Bryant, URA  
Executive Director

**Approved:**

November 18, 2015

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Fred E. Bryant  
Executive Director