

MINUTES

DEVELOPMENT AUTHORITY MEETING OF AUGUST 24, 2016

Call to Order: The Development Authority Meeting of August 24, 2016 was called to order by Chairperson Pamela Lake at 5:30 p.m.

Present: Chairperson Pamela Lake and Board Members, Mayor David Lockhart, Don Wright, Lois Wright, Roy Lunsford, Frank Brandon.

Also present were City Manager Al Wiggins, Mike Blandenburg and Angela Redding. Council members Sandra Bagley and Tommy Smith.

Public Comment: None

Approval of Minutes: The minutes of the Development Authority of July 20, 2016 were presented for approval.

Mayor Lockhart made a motion to approve the minutes of the July 20, 2016 meeting, seconded by Mr. Brandon.

Ms. Lake asked that the Mr. Davis be changed to Ms. Davis under 371 Central Avenue.

Mayor Lockhart amended his motion to correct the typographical error from Mr. Davis to Ms. Davis and approve the minutes. Seconded by Mr. Brandon. Voting for the motion was unanimous.

Ms. Lake thanked the Mayor and Council for meeting with them. She stated that Mr. Wiggins was directed to move forward with finding a company. Mr. Wiggins stated that through the Development Authority and direction of the Mayor and Council he is preparing a market analysis specifically for the development of Main Street. Mr. Wiggins stated we will be sending out Requests for Qualifications.

Ms. Lake stated that Felicia Davis has resigned which leaves a vacancy on our board. Ms. Lake nominated Mayor Lockhart as our Vice-Chairperson. Mr. Lunsford made a

motion to appoint Mayor Lockhart as Vice-Chair and seconded by Mr. Brandon. Voting for the motion was unanimous.

Ms. Lake made the Board aware that she did have Ms. Davis' resignation letter. Mayor Lockhart read it aloud to the Board.

371 Central Avenue:

Mr. Wiggins gave an update of 371 Central Avenue. He stated he met with the Public Works director and Fire Chief to discuss conducting a control burn of the property as opposed to demolition disposal. Chief Buckholtz confirmed he would be able to do the control burn by late October.

Mayor Lockhart made a motion that the Development Authority authorize the Chairman to dispose of, surplus, control burn or otherwise dispose of property located at 371 Central Avenue, seconded by Mr. Davis. Voting for the motion was unanimous.

330 Forest Parkway – UPS Contract

Mayor Lockhart made a motion to amend the agenda to reflect the change of address from 371 Central Avenue to 330 Forest Parkway. Seconded by Ms. Wright. Voting was unanimous.

The UPS Contract was presented for approval. Mayor Lockhart made a motion to approve the contract. Seconded by Mr. Brandon. Voting was unanimous.

Mr. Wiggins stated that the city would incur about \$3000 in expenses to upgrade the lot.

Lease of 850 Main Street

Mr. Thomas Kirven, Agricultural Veteran Affairs, requested Suite 115 for office space. It was determined that the lease agreement would be month to month at \$400/month. Mayor Lockhart recused himself from the vote due to conflict of interest. Mr. Brandon made a motion to approve the lease agreement for 850 Main Street, Suite 115 to Mr. Kirven. Mr. Lunsford seconded. Voting was unanimous.

Other Business

Mr. Lunsford made a motion to change all future Development Authority meetings to the Thursday following the previous scheduled regular meetings. Mayor Lockhart seconded. Voting was unanimous.

Mr. Brandon made a motion to amend the agenda to reappoint Ms. Lois Wright as chairperson. Mr. Lunsford seconded. Voting for the motion were Lois Wright, Frank Brandon, and Roy Lunsford. Mayor Lockhart voted against the motion. The motion carried.

Mr. Brandon made a motion to appoint Ms. Wright as chairperson to become effective immediately. Ms. Wright seconded. Voting for the motion were Lois Wright, Frank Brandon, and Roy Lunsford. Mayor Lockhart voted against the motion. The motion carried.

Mr. Lunsford made a motion to adjourn. Mayor Lockhart seconded. Voting was unanimous.