

MINUTES

DEVELOPMENT AUTHORITY MEETING OF DECEMBER 29, 2016

Call to Order: The Development Authority Meeting of December 29, 2016 was called to order by Chairperson Lois Wright at 5:30 p.m.

Present: Chairperson Lois Wright and Board Members, Don Wright, Pamela Lake, and Roy Lunsford.

Also present were City Manager Al Wiggins, Management Analyst, Angela Redding and Councilwoman Sandra Bagley.

Public Comment: None

Approval of Minutes: The minutes of the Development Authority of September 29, 2016, were presented for approval.

Mr. Wright made a motion to approve the minutes of the September 29, 2016, meeting, seconded by Mr. Lunsford. Voting for the motion was unanimous.

Mr. Lunsford made a motion to amend the agenda to move 6a. to the next item of business. Mr. Wright seconded. Voting for the motion was unanimous.

Lease Agreement: Mr. Wiggins stated that 696 Main St. is an asset of the 696 Main St. Development Authority. The city maintains the building and the city does have a possible agreement with a sub-lease. We have asked the attorneys to draft a contractual agreement to memorialize the agreement in the terms of how the city will use the facility.

Mr. Lunsford made a motion to accept the lease agreement for 696 Main Street between City Hall and Forest Park. Mr. Wright seconded. Voting was unanimous.

Mr. Lunsford made a motion to amend the motion to give the Chairwoman the authority to enter into an agreement with the City of Forest Park. Mr. Wright seconded. Voting was unanimous.

371 Central Avenue:

Mr. Wiggins stated that after receiving bids on the property, we need to get with our appraisers to see what the valuation of the property will be or we move forward and demolish the building and sell it as an undeveloped lot.

Main St. Market Analysis:

Mr. Wiggins stated that we have acquired a new GIS software program. Mr. Wiggins stated that we could move ahead with the analysis but he would like to have a comprehensive analysis that shows the map and provides the information to the success of the plan. This will be ready next board meeting.

850 Main St. Sign:

Mr. Wiggins stated that the present sign doesn't meet the Main Street design guidelines and we're limited on the amount of changes that we can make to that sign. We are looking just to change the inserts to that sign to reflect the City of Forest Park logo and the portion below for a reader board to display events for Main Street. Mikey's Signs has anticipated the cost to be between \$450 - \$600. Mr. Wiggins stated that he would like the Board to consider allowing us to change the inserts with a design very similar to the present rendering.

Mr. Lunsford made a motion to allow the City to change the inserts in the sign be replaced with the City of Forest Park Event information. Mr. Wright seconded the motion. Voting was unanimous.

850 Main St. use during City Hall renovation:

Mr. Wiggins stated due to the HVAC extensive renovation at City Hall, we will be relocating to 850 Main St. and also the Viper building.

Next Meeting:

Thursday, January 26, 2017

Mr. Lunsford made a motion to adjourn. Mr. Wright seconded. Voting was unanimous.