

MINUTES

DEVELOPMENT AUTHORITY
NOVEMBER 30, 2017

- Call to Order: The Development Authority Meeting of November 30, 2017, was called to order by Vice Chairman David Lockhart at 5:00 p.m.
- Present: Vice Chairman David Lockhart and Board Members Lois Wright, Frank Brandon, Naeem Thobhani, Don Wright, Pamela Lake, and Roy Lunsford.
- Also present were:
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| Interim City Manager | Chief Dwayne Hobbs |
| Director Finance | Mike Blandenburg |
| Director Public Works | Jeff Eady |
| Major Jamie Reynolds | Police |
| Director IT | Darren Duke |
- Approval of Minutes: Ms. Lake made a motion to approve the minutes of October 26, 2017. Mr. Lunsford seconded the motion. Voting for the motion was unanimous in favor of the motion.
- DA Property: Ms. Lake made a motion to work with the City and have an RFP Rental Rates put out on behalf of the Board for the management of the property. Mr. Lunsford seconded the motion. Motion carries with one “no” vote by Ms. Lois Wright.
- Master Lease Agreement: Ms. Lake made a motion to authorize David Lockhart as the Vice Chairman to execute the Master Lease Agreement between the City of Forest Park and the Development Authority. Mr. Lunsford seconded the motion. Motion carries in favor of the motion.
- Ground Lease Agreement: Mr. Brandon made a motion to authorize David Lockhart as the Vice Chairman to execute the Ground Lease Agreement. Mr. Lunsford seconded the motion. Motion carries in favor of the motion.
- Lease Agreement: Mr. Lunsford made a motion to authorize David Lockhart as the 759 Main Street Vice Chairman to execute on behalf of the Development Authority. Ms. Lake seconded the motion. Motion carries with one “no” vote by Ms. Lois Wright.
- Open Discussion: Ms. Lois Wright made a motion we rent the Keep Forest Park Beautiful space for \$500/month. Mr. Brandon seconded the motion. Ms. Lois Wright withdrew the motion.

Mr. Lockhart stated that he would get a lease prepared for the space, go over the term with the tenant, sign it and then bring it back to the Board.

Mr. Thobhani made a motion to print business cards and name badges for all members of the Development Authority who would like them. Mr. Lunsford seconded the motion. Motion carries with one “no” vote by Ms. Lois Wright.

Ms. Lois Wright made a motion that Mr. Lockhart, Vice-Chair, return all keys that belong to the Development Authority properties to the key custodian, Mike Blandenburg. Motion failed for lack of a second. Mr. Lockhart returned the one key he had to Mr. Blandenburg.

Next Meeting: December 14, 2017

Adjournment: Mr. Lunsford made a motion to adjourn. Mr. Thobhani seconded the motion. Voting was unanimous in favor of the motion.