

A G E N D A

REGULAR MEETING OF MAYOR AND COUNCIL OF MAY 18, 2015

6:00 P.M. Work Session

- Discussion of Agenda Items

I. Call to Order – 7:00 p.m. – Mayor David Lockhart

II. Invocation

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

1. Work Session of Mayor and Council of May 4, 2015
2. Regular Meeting of Mayor and Council of May 4, 2015
3. Budget Meeting of Mayor and Council of May 11, 2015
4. Budget Meeting of Mayor and Council of May 13, 2015

VI. Comment Period

VII. Recess for a Public Hearing

VIII. Open Public Hearing to receive comments on the proposed budget for
Fiscal year 2015 - 2016

IX. Close Public Hearing and reconvene meeting

X. Agenda Items

1. Proclamation presented to Department of Public Works
2. Consider an Ordinance by the Governing Body of the City of Forest Park, Georgia establishing the Budget for the Fiscal Year 2015-2016
3. Consider a Resolution by the City Council of the City of Forest Park declaring certain City Property, Listed on Exhibit A, to be surplus

property and to provide for its proper disposal either by Auction or other methods pursuant to the City's Ordinances; and for other purposes

4. Selection of Voting Delegate at the Georgia Municipal Association Convention in Savannah

XI. Legal Matters

XII. Comments by Governing Body

XIII. Adjournment

MINUTES

WORK SESSION OF MAYOR AND COUNCIL OF MAY 4, 2015

- Call to Order: The Work Session of Mayor and Council of May 4, 2015 was called to order by Mayor David Lockhart at 6:00 p.m.
- Present: Mayor David Lockhart and Councilmembers Dabouze Antoine, Latresa Akins, Maudie McCord, Tommy Smith and Linda Lord.
- Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Director of Public Works Jeff Eady, Chief Eddie Buckholts, Major Jamie Reynolds, Director of Planning and Zoning Al Wiggins, Management Analyst Angela Redding and City Attorney Winston Denmark.
- Agenda Items: *Proposed rezoning of a 5.17 acre tract* – Mr. Wiggins explained this property has a dual zoning residential and general commercial. He stated this is a result of a lot that was combined previously and the result is one parcel that has two zoning classifications. The owner went to the County and combined the lots. The petitioner has not given us a solid explanation of what the proposed use would be of the adjoining lot. It has been used for commercial use. This was just an oversight and an attempt to correct an administrative error. He stated they are in the process of trying to sell a portion of that lot and it was discovered at that time. He stated he is requesting this property be rezoned to C-1 General Commercial District exclusively. He also stated the Planning Commission recommended approval.
- Ordinance to amend zoning map* - Mr. Wiggins stated if the Mayor and Council approves the rezoning, the official zoning map would have to be amended.
- Adjournment: Ms. McCord made a motion to adjourn, seconded by Ms. Lord. Voting for the motion was unanimous.

MINUTES

REGULAR MEETING OF MAYOR AND COUNCIL OF MAY 4, 2015

Call to Order: The Regular Meeting of Mayor and Council of May 4, 2015 was called to order by Mayor David Lockhart at 7:00 p.m.

Invocation: The invocation was given by City Manager Frank Brandon followed by the Pledge of Allegiance to the American Flag.

Roll Call: Mayor David Lockhart and Councilmembers Dabouze Antoine, Latresa Akins, Maudie McCord, Tommy Smith and Linda Lord.

Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Director of Public Works Jeff Eady, Chief Eddie Buckholts, Major Jamie Reynolds, Director of Planning and Zoning Al Wiggins, Management Analyst Angela Redding and City Attorney Winston Denmark.

Mr. Smith made a motion to move the presentation of the proclamations to the next agenda item, seconded by Mr. Antoine. Voting for the motion was unanimous.

Proclamations: Mayor Lockhart presented the Forest Park High School Mock Trial Team with a proclamation for their impressive achievements.

Mayor Lockhart presented a Proclamation to Bria Matthews for being named Forest Park High School STAR Student and Clayton County Star Student.

Mayor Lockhart presented the Forest Park Fire Department with a proclamation for their success in the second annual Southside Firefighter's Competition.

Recess: Ms. Lord made a motion to recess for a public hearing, seconded by Mr. Smith. Voting for the motion was unanimous.

Public Hearing: Mr. Smith made a motion to open a Public Hearing, seconded by Ms. McCord. Voting for the motion was unanimous.

Mayor Lockhart opened the public hearing to receive comments with regard to the proposed rezoning of a parcel of property which is a 5.17 acre tract, lying and being Land Lot 83 of the 13th District of Clayton County, Forest Park, from its current combined zoning of C-1 General Commercial and R-80 Residential to the C-1 General Commercial District exclusively.

No one was present to speak.

Ms. Akins made a motion to close the public hearing and reconvene the regular meeting, seconded by Mr. Smith. Voting for the motion was unanimous.

Alcohol License: Request was made to consider a new retail alcohol license for liquor, beer and wine from Sahdev, LLC, Liberty Package, 4568 Old Dixie Highway, no exceptions noted.

Ms. Akins made a motion to approve the new retail alcohol license, seconded by Ms. Lord. Voting for the motion was unanimous.

Rezoning: Request was made to rezone a parcel of property which is a 5.17 acre tract, lying and being in land lot 83 of the 13th District of Clayton County, Forest Park, Georgia, from its current combined zoning of C-1 General Commercial District and R-80 Residential District to the C-1 General Commercial District exclusively.

Ms. Lord made a motion to approve the rezoning, seconded by Mr. Smith. Voting for the motion was unanimous.

Ordinance - Request was made to consider an Ordinance to amend the Official Zoning Map, City of Forest Park, Georgia, as amended; to provide for severability; to repeal conflicting Ordinances; to provide an effective date; and for other purposes.

Mr. Smith made a motion to approve the Ordinance, seconded by Ms. Akins. Voting for the motion was unanimous.

Adjournment:

Ms. Lord made a motion to adjourn, seconded by Mr. Smith. Voting for the motion was unanimous.

MINUTES

BUDGET MEETING OF MAY 11, 2015

Call to Order: The budget Meeting of May 11, 2015 was called to order by Mayor David Lockhart at 5:00 p.m.

Present: Mayor David Lockhart and Councilmembers Latresa Akins, Maudie McCord, Dabouze Antoine, Tommy Smith and Linda Lord.

Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Director of Support Services Christine Terrell, Director of Public Works Jeff Eady, Director of Recreation and Leisure Services Elaine Corley and Chief Eddie Buckholts.

Mr. Brandon stated this budget includes a 4% increase for all full time employees and 2% for part time employees. He stated these funds come from the Police Department and fuel charges that have been decreased.

Public Works: Jeff Eady presented his proposed budget. He stated the budget itself decreased, due to lower fuel costs and in sanitation, roll-offs on the commercial side. He stated while this is a decrease, there is also a revenue stream that will decrease.

Ms. Akins felt public works employees are underpaid and giving everyone a 4% raise, will not put them up to where they deserve to be paid. Ms. McCord felt these positions in public works should start out paying more than \$10 something an hour. Ms. Akins felt it was not fair, that according to certain job descriptions, employees in Recreation are paid more than Public Works employees and they are doing the recreation jobs. She stated Recreation positions start at \$13 something an hour and public works employees were doing others jobs according to job descriptions.

Discussion was held concerning how additional raises could be handled for the public works employees.

Mr. Eady stated, in closing, there is no significant increase, but a decrease based on fuel and sanitation. The remainder was just moving line item requests within the budget to make up differences that we have seen over the last year or two.

Mr. Antoine asked what we have on the table for adjustments. Mayor Lockhart stated the budget before them is a proposal, and if you have a proposal that is different, he recommended that he wait and present a motion at the meeting to adopt the budget.

Recreation and Leisure Services: Ms. Corley presented her proposed budget for fiscal year 2015/2016. She explained increases and decreases in her line items.

Fire Department: Chief Buckholts presented his proposed budget. He stated the Paramedic Recertification increase is due to bi annual EMT and Paramedic license renewal.

Support Services: Christine Terrell presented the proposed budget. She stated there was an increase in Want Ads to advertise for vacancies more. She also pointed out the other increased and decreased line items

Adjournment: Ms. Lord made a motion to adjourn, seconded by Mr. Smith. Voting for the motion was unanimous.

The meeting adjourned at 6:00 p.m.

MINUTES

BUDGET MEETING OF MAY 13, 2015

Call to Order: The Budget Meeting of May 13, 2015 was called to order by Mayor David Lockhart at 5:00 p.m.

Present: Mayor David Lockhart and Councilmembers Tommy Smith, Linda Lord, Latresa Akins, Maudie McCord and Dabouze Antoine.

Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Director of Planning and Zoning Al Wiggins, Chief Dwayne Hobbs and Management Analyst Angela Redding.

Planning and Zoning: Mr. Wiggins discussed his proposed budget and explained the increases and decreases in line items. He stated municipal planning was decreased considerably but felt they could work with that. He also discussed the Animal Control Budget and increases and decreases in line items.

Police Department: Chief Hobbs explained his department is 20% short-staffed. He explained they did a survey of 31 agencies, and out of those, the City ranked 27th. He said it was difficult to keep officers due to the pay and staffing is at an all time low. Chief Hobbs stated the creation of the new cities is also hurting the City. He stated in his department, 33% of the officers have three years or less, there are 40% with 5 – 15 years and it is necessary to keep those to train the ones that will be hired.

Mayor Lockhart explained the budget they now have before them is the original budget. Those numbers represent a pay increase within the Police Department. Mayor Lockhart stated we need a competitive department. He stated even though we need an incentive for police department, all of our employees are hard workers. It was suggested we take those funds and see what an across the board increase would be for all employees. He stated Chief Hobbs has positions that are budgeted for and should be

filled, but are empty. All of the budget that would pay for those salaries, included the funds for the across the board increase. He stated obviously we can't have vacant positions that we don't budget to fill, so it would not work. This budget only represents a pay increase for police officers and it doesn't represent a raise for other employees. Mayor Lockhart stated the risks for being understaffed in the police department is greatest for the City. He stated those vacancies that we can't fill because we don't pay competitively, will grow.

Chief Hobbs proposed a \$3,000 increase for all sworn personnel and \$1500 for captains and above.

Chief Hobbs then discussed the crime statistics over the years.

Mayor Lockhart stated it is not about his employees deserving it more than the other departments because the other departments work hard too. He said the issue is prioritizing.

Mayor Lockhart emphasized with a 4% raise across the board for all employees, it's not just taking away the incentive for police, it will defund his open positions he is trying to hire for to be fully staffed. Ms. Akins asked about putting public works employees at the salary where they should be. He stated the budget before Council is a balanced budget and accounts for all of the anticipated revenues.

Administration/Finance: Mr. Brandon stated there were no changes in his department or the Administration Department.

Adjournment:

Ms. Lord made a motion to adjourn, seconded by Mr. Smith. Voting for the motion was unanimous.

ORDINANCE NO. _____

AN ORDINANCE BY THE GOVERNING BODY OF THE CITY OF FOREST PARK, GEORGIA ESTABLISHING THE BUDGET FOR THE FISCAL YEAR 2015-2016.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF FOREST PARK, GEORGIA, that the following is the estimated revenue for the fiscal year 2015-2016, as itemized in a document herein referred to as the Budget Document.

A. General Fund Operations	\$23,290,359
B. Transfer from Sanitation Operations	\$ 302,288
	\$23,592,647

BE IT FURTHER ORDAINED that the following is the proposed Appropriation for the Fiscal Year 2015-2016 of \$23,592,647, as itemized in a document herein referred to as the Budget Document.

BE IT FURTHER ORDAINED by the Governing Body of the City of Forest Park that the estimated operating revenue of the Sanitation Fund for the fiscal year 2015-2016 is \$2,657,100, as itemized in a document herein referred to as the Budget Document.

BE IT FURTHER ORDAINED by the Governing Body of the City of Forest Park that the estimated operating expenses and transfers of the Sanitation Fund for the fiscal year 2015-2016 is \$2,556,995, as itemized in a document herein referred to as the Budget Document.

BE IT FURTHER ORDAINED by the Governing Body of the City of Forest Park, Georgia, that to finance the proposed expenses of the City an ad valorem tax is projected to be set at 14.743 mils.

BE IT FURTHER ORDAINED that the document herein referred to as the Budget Document be and the same is made by reference a part of this Ordinance. A copy of same shall remain on file in the Office of the City Manager, be a public record available for inspection and marked "2015 – 2016 Operating Budget of the City of Forest Park, Georgia."

PASSED AND ADOPTED THIS THE ____ DAY OF MAY, 2015.

David Lockhart, Mayor

Latresa Akins, Mayor Pro-Tempore
Ward Four

Tommy Smith, Councilmember
Ward One

Dabouze Antoine, Councilmember
Ward Two

Maudie McCord, Councilmember
Ward Three

Linda Lord, Councilmember
Ward Five

ATTEST:

City Clerk

Approved as to form:

City Attorney

STATE OF GEORGIA

COUNTY OF CLAYTON

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FOREST PARK DECLARING CERTAIN CITY PROPERTY, LISTED ON EXHIBIT A, TO BE SURPLUS PROPERTY AND TO PROVIDE FOR ITS PROPER DISPOSAL EITHER BY AUCTION OR OTHER METHODS PURSUANT TO THE CITY'S ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, City Code Section 3-1-21 permits the Council to determine when it is in the best interest of the city to sell or otherwise dispose of any property belonging to the city, not needed for public use or that may have become unsuited for public use; and

WHEREAS, pursuant to City Code Section 3-1-21, it shall be the duty of the governing body to declare when such items should be disposed, and to list or describe the real property to be sold, and all personal property, the estimated resale value of which shall exceed five hundred dollars (\$500.00), to be sold at public auction or by formal written contract to the highest responsible bidder, after reasonable notice inviting proposals and surplus property of the city with an estimated resale value of five hundred dollars (\$500.00) or less may be sold at the discretion of the purchasing agent by negotiated sale without advertisement and the acceptance of bids; and

WHEREAS, various City Departments have provided a list of City surplus items to the City Manager, attached as exhibit A to this resolution; and

WHEREAS, the City Manager has determined that it is in the best interest of the City to surplus such items, and has requested that such items become surplus and disposed of in the most appropriate manner.

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Forest Park that the items listed on Exhibit A, attached to this resolution, be declared surplus and be disposed of in the most appropriate manner.

Section 1. That the City Manager cause the items to be disposed of either by auction or pursuant to City Ordinances.

Section 2. If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution and such remainder shall remain in full force and effect.

Section 3. This Resolution shall be in full force and effect immediately upon and after its final passage.

Resolved this _____ day of _____, 2015.

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FOREST
PARK DECLARING CERTAIN CITY PROPERTY, LISTED ON
EXHIBIT A, TO BE SURPLUS PROPERTY AND TO PROVIDE FOR ITS
PROPER DISPOSAL EITHER BY AUCTION OR OTHER METHODS
PURSUANT TO THE CITY'S ORDINANCES; AND FOR OTHER
PURPOSES.**

PAGE 2

DAVID N. LOCKHART, MAYOR

TOMMY SMITH,
COUNCILMEMBER (WARD ONE)

DABOUZE ANTOINE
COUNCILMEMBER (WARD TWO)

MAUDIE MCCORD,
COUNCILMEMBER (WARD THREE)

LATRESA AKINS, MAYOR PRO-TEM
COUNCILMEMBER (WARD FOUR)

LINDA LORD,
COUNCILMEMBER (WARD FIVE)

ATTEST:

CITY CLERK

(THE SEAL OF THE CITY OF
FOREST PARK, GEORGIA)

Approved as to form:

City Attorney

2015 Surplus List

DESCRIPTION	BRAND	MODEL NUMBER	SERIAL NUMBER	CONDITION
Printer	HP Color	06455A	CNGC68NOPZ	Broken
Printer	Pentax PocketJet3	PT-A4211	041218686	USB Port Broken
Printer	Pentax PocketJet3	PT-A4211	041219095	Broken
Printer	Pentax PocketJet3	PT-A4211	041218692	Broken
Printer	HP Laser	P4015DN	JPDF264305	Broken
Printer	Pentax PocketJet3	PT-A4211	041218681	Broken
Printer	HP LaserJet	4050	USBB218409	Broken
CPU (Seized)	HP Pavilion	1712N	MXX71509PK	Broken
CPU	IBM Netvista	831561U	KLNYDIT	Broken
CPU	Dell	Dimension 5150	5T7WYB1	Broken
CPU	Dell	Sv. Tag 3FH04B1	Express Code 7465898701	Broken
CPU	Dell	Sv. Tag 29436J1	Express Code 4904627149	Broken
CPU	Lenovo	7269D2U	MJ20509	Broken
CPU	Lenovo	7269D2U	MJ26473	Broken
CPU	Lenovo	7269D2U	MJ20519	Broken
CPU	Lenovo	7269D2U	MJ20491	Broken
CPU	Dell	4GBG9B1	9693822493	Broken
CPU	Lenovo	7269-D2U	MJ26471	Broken
CPU	Dell	9150	CJ4WX81	Broken
Monitor (Seized)	HP	EN632AA	CNN70934TQ	Broken
Monitor	Dell	E190SF	CN-OH329N728729AS15DL	Broken
Monitor	Dell	REV A00	CN-0G302H-74261-8BI-0E2S	Broken
Monitor	Dell	E173FPf	CNOD5428728725423945	Broken
Monitor	Dell	REV A00	CNOTP2196418083C2TGL	Broken
LTO 3 Tape Drive	Dell	PowerVault 114T	IS0938BBB00261	Broken
LTO 3 Rails (set of 2)	Dell		MXOU44655401298A0007&89	
LTO 3 Cable	Dell		CN-OFJ114-48570-976-0516	
Firewall	WatchGuard	X550E	908650709-C867	Broken

2015 Surplus List

DESCRIPTION	BRAND	MODEL NUMBER	SERIAL NUMBER	CONDITION
Laptop & Power supply	Dell Inspiron	6000	CMNPV81	Broken
Laptop	Dell Inspiron	6400	FPGOR91	Broken
USB Hardrive	WD	WD7500C032-002	WCAPT0070422	Broken
USB	Kingston	FCR-HS219/1	8.73221E+12	Broken
USB	Belkin	F5U237	CZ60304415	Broken
Server	Dell	PE1900	G4LTXF1	Broken
Server & Rails	Dell	PE2900	2MS1OC1	
Server	Dell	PowerEdge 2900	FW5Q6G1	Broken
Keyboard	HP	5187-7583	BF70505189	Broken
Keyboard	IBM	KB-0225	877097	Obsolete
Keyboard	Lenovo	KB1021	0002239	Broken
Keyboard	Lenovo	KB1021	0005453	Broken
Keyboard	Lenovo	KB1021	0002168	Broken
Keyboard	Lenovo	KB1021	0002247	Broken
Keyboard	Lenovo	KB0225	2124761	Broken
Keyboard	Dell	L100	CNORH659735717CKOHXG	Broken
Speakers	DiamondAudio	EMC2.O-USB	5375U6321515539	
Telephone	Avaya	2410	ACD02-0398JP	
Telephone	Avaya	9650	11N531505453	Buttons Stick
Lidar System Case	Pro Laser	None	None	Broken
Fan/Heater	Holmes	None	None	Broken
Video Card	ASUS	HD 6450 Silent	D1C0YZ277107	Broken

VOTING DELEGATE FORM

**Annual Membership Business Meeting
2015 GMA Annual Convention**

**Sunday, June 28, 2015 – 3:30 pm
Savannah International Trade and Convention Center
Chatham Ballroom
Savannah, Georgia**

City: _____

Voting Delegate: _____ Title: _____

Proxy _____ Title _____

(Each member city may designate in writing an elected official from any other member city in the state to vote as their proxy at the membership business meeting. Often, cities designate the GMA President or one of the Vice Presidents as their proxy for the membership business meeting.)

Please mail or fax by June 1 to:

Georgia Municipal Association
P.O. Box 105377
Atlanta, Georgia 30348
Attention: Donna Carrington

FAX: (678) 651-1021