

## **A G E N D A**

### **REGULAR MEETING OF MAYOR AND COUNCIL OF MARCH 7, 2016**

6:00 P.M. Work Session

- Presentation by United Way
- Report of Audit Results for fiscal year ending June 30, 2015 – Mauldin & Jenkins
- Discussion of Off-Site Work Session
- Report by City Manager

I. Call to Order – 7:00 p.m. – Mayor David Lockhart

II. Invocation

III. Pledge of Allegiance

IV. Roll Call

V. Comment Period

VI. Approval of Minutes

1. Work Session of Mayor and Council of February 15, 2016
2. Regular Meeting of Mayor and Council of February 15, 2016

VII. Agenda Items

1. Proclamation issued to members of the Forest Park Police Department Cadets and GirlsROCK! Program
2. Proclamation to Petula Samuels
3. Proclamation to Atlanta Regional Commission
4. Update of Main Street Project
  - Review of Main Street Design Guidelines – ARC
  - Update of Phase 2 Streetscape – City Staff
  - Update on Food Court at Jasber Plaza (Main Street) – Jasber Development Staff

5. Appointment to Planning Commission

6. Resolution by the City Council of the City of Forest Park declaring certain City property, listed on Exhibit A, to be Surplus property and to provide for its proper disposal either by Auction or other methods pursuant to the City's Ordinances; and for other purposes

VIII. Legal Matters

IX. Comments by Governing Body

X. Adjournment

## MINUTES

### WORK SESSION OF MAYOR AND COUNCIL OF FEBRUARY 15, 2016

Call To Order: The Work Session of Mayor and Council of February 15, 2016 was called to order by Mayor David Lockhart at 6:00 p.m.

Present: Mayor David Lockhart and Councilmembers Dabouze Antoine, Tommy Smith, Latresa Akins and Allan Mears.

Also present were City Manager Al Wiggins, Director of Public Works Jeff Eady, Chief Eddie Buckholts, Deputy Director of Planning and Zoning Jonathan Jones, Deputy Director of Finance Regina Ivie, Management Analyst Angela Redding, Major Chris Matson and City Attorney John O'Neal.

Agenda Items: Rezoning of property at 615 Georgia Avenue – Mr. Jones stated this was initially addressed in 2014 and at that time there were a number of conditions approved along with this rezoning and they were given time to complete those. He stated 2/3 still remained. Those included:

- Provide a single dumpster to be enclosed in a wooded fence
- Provide a plat to reflect the existing 22 surface parking along with the 5 additional parking spaces offered by petitioner
- Engaged staff/architect to find a replacement design for the decorative fins designed to break the façade of the building

He said staff would recommend that the alleyway donated by the City for inclusion in the 615 Georgia Avenue site footprint, be used to provide parking for residents of Building A and B.

Mr. Wiggins stated the decorative fins and platting issue still remains today. The request is to receive a 60 day extension to address these issues. The Planning and Zoning Board recommended approval based upon the request that they are allotted an additional 60 days.

Mr. Wiggins stated the Mayor and Council previously approved the conditional use zoning with the condition that they met all the requirements within a 12 month period. He stated the reason they are coming back before Mayor and Council is because the stipulation was if they did not complete the project within 12 months, it would revert back to the initial RM-85 Zoning Classification without the conditional approval.

Mr. Wiggins stated there has also been a new development. He stated the current applicant owns the parking lot and the building to the rear, however, the owner that owns the building in front that faces West Street does not have any parking. The end result is one owner has all the parking and because of that vehicles have been towed. He stated staff is requesting the alleyway be dedicated to the entire site.

*Director of Planning and Zoning:* Mr. Wiggins stated his recommendation for Director of Planning and Zoning is Jonathan Jones.

*Calvary Refuge* –Mr. Holland explained since the City acquired Fort Gillem, a new dorm will be built on the Calvary Refuge Center property, to meet the requirements by the Federal Government. This dorm will accommodate a family which includes a boy, 11 years old or older. He stated now all men, women and children can be cared for regardless of family category. Mr. Tommy Holland gave a brief presentation of the services provided at Calvary Refuge Center.

*Report by City Manager:*

- Briarwood Forest Apartments – Mr. Wiggins stated this has been a problem for quite a while. He stated he currently sits on the Land Bank Board and just received the title search information. He stated over the years, the units have been sold off and the property circulates so often, it is hard to contact all the owners at once. We are now trying to set up an abatement for the complex and the goal is to get the property into the Land Bank Board so it could be conveyed to a developer or someone who would put the property back on the tax rolls and become an asset to the City.

- Adopt a Brick Program – is still in place and encouraged everyone to participate
- New Businesses - there are seven new businesses for the month of January
- Building Projects – a new medical center is being built at 455 Forest Parkway which will be a nice compliment to the Parkway. The 200 Building (850,000 sq. ft.) at Fort Gillem will be under construction soon at the entrance of Fort Gillem.
- Main Street Streetscape (Phase 2) - short presentation at the next Council Meeting on the Main Street Streetscape and a presentation soon by ARC to discuss their evaluation of the City's Main Street Overlay District and Guidelines.
- Parks Master Plan – the City is in the process of preparing a request for qualifications to undertake a Master Plan for the entire park area, and will explore the idea of creating an overlay for the park and housing surrounding the park.
- Marta – City is trying to get the unsightly trash bags that are attached to the bus stop signs removed. He made contact with the Marta Representative and was assured they will try to find ways to install trash cans at the major bus stops. He said they do not have funding at this time, to place trash cans at all bus stops.
- Sign Ordinance – we are in the final stages of the Sign Ordinance. He stated we have held a stakeholders meeting and a tentative date of March 2, 2016 is set for the final meeting.

Adjournment: Mr. Smith made a motion to adjourn, seconded by Ms. Akins. Voting for the motion was unanimous.

## MINUTES

### REGULAR MEETING OF MAYOR AND COUNCIL OF FEBRUARY 15, 2016

Call To Order: The Regular Meeting of Mayor and Council of February 15, 2016 was called to order by Mayor David Lockhart at 7:00 p.m.

Invocation: The invocation was given by Rev, Hoyt Noil followed by the Pledge of Allegiance to the American Flag.

Roll Call: Mayor David Lockhart and Councilmembers Dabouze Antoine, Tommy smith, Latresa Akins and Allan Mears.

Also present were City Manager Al Wiggins, Director of Public Works Jeff Eady, Chief Eddie Buckholts, Deputy Director of Planning and Zoning Jonathan Jones, Deputy Director of Finance Regina Ivie, Management Analyst Angela Redding, Major Chris Matson and City Attorney John O'Neal.

Comment Period: Carl Evans – stated since the comment period after the work session is being removed, he asked that questions be answered during this comment period because it was important to have a dialogue among citizens and council.

Pamela Lake – stated the City Manager's report is a welcome addition.

Approval of Minutes: Mr. Smith made a motion to approve the minutes of the Special Meeting of January 29<sup>th</sup> and the Work Session and Regular Meeting of February 1, 2016, seconded by Ms. Akins. Voting for the motion was unanimous.

Recess: Ms. Akins made a motion to recess to hold a public hearing, seconded by Mr. Smith. Voting for the motion was unanimous.

Public Hearing: Mr. Mears made a motion to open a public hearing to receive comments on the rezoning of property located at 615 Georgia Avenue from RM-85 Residential to RM-85 Residential-Conditional.

Mr. Jones stated this rezoning was approved in 2014 with certain conditions. There are still several conditions that still have to be met.

A resident of the complex stated since the property has been subdivided, it has put some of the residents in the first building at a disadvantage because they have nowhere to park except on the street. She wants to be assured that Council will make it a pleasure to live there. She was in favor of the rezoning.

Ms. Akins made a motion to close the Public Hearing and reconvene the meeting, seconded by Mr. Smith. Voting for the motion was unanimous.

Rezoning:

Request was made to rezone property located in Land Lot 50 of the 13<sup>th</sup> District, Tax I. D. #13050C A005, known as 615 Georgia Avenue, from RM-85 Residential to RM-85 Residential-Conditional.

Mr. Antoine made a motion to approve the rezoning, seconded by Ms. Akins.

Mayor Lockhart asked that the motion include the conditions for the rezoning.

Mr. Antoine withdrew his motion.

Mr. Antoine made a motion to rezone the property of 615 Georgia Avenue, contingent upon the following conditions being met within the next 60 days:

- 1) Applicant provide a single dumpster to be enclosed in a wooden fence to be built on the property
- 2) Applicant provide a plat to reflect the existing 22 surface parking along with the 5 additional parking spaces offered by the petitioner
- 3) Engage staff/architect to find a replacement design for the decorative fins designed to break the façade of the building, with such replacement design being implemented

Seconded by Mr. Smith. Voting for the motion was unanimous.

Director-  
Planning  
& Zoning:

Mr. Wiggins recommended Mr. Jonathan Jones be selected as Director of Planning and Zoning.

Ms. Akins made a motion to accept the recommendation of the City Manager and appoint Mr. Jonathan Jones as Director of Planning and Zoning, seconded by Mr. Smith. Voting for the motion was unanimous.

Adjournment:

Ms. Akins made a motion to adjourn, seconded by Mr. Smith. Voting for the motion was unanimous.



STATE OF GEORGIA  
COUNTY OF CLAYTON

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FOREST PARK DECLARING CERTAIN CITY PROPERTY, LISTED ON EXHIBIT A, TO BE SURPLUS PROPERTY AND TO PROVIDE FOR ITS PROPER DISPOSAL EITHER BY AUCTION OR OTHER METHODS PURSUANT TO THE CITY'S ORDINANCES; AND FOR OTHER PURPOSES.**

**WHEREAS**, City Code Section 3-1-21 permits the Council to determine when it is in the best interest of the city to sell or otherwise dispose of any property belonging to the city, not needed for public use or that may have become unsuited for public use; and

**WHEREAS**, pursuant to City Code Section 3-1-21, it shall be the duty of the governing body to declare when such items should be disposed, and to list or describe the real property to be sold, and all personal property, the estimated resale value of which shall exceed five hundred dollars (\$500.00), to be sold at public auction or by formal written contract to the highest responsible bidder, after reasonable notice inviting proposals and surplus property of the city with an estimated resale value of five hundred dollars (\$500.00) or less may be sold at the discretion of the purchasing agent by negotiated sale without advertisement and the acceptance of bids; and

**WHEREAS**, various City Departments have provided a list of City surplus items to the City Manager, attached as exhibit A to this resolution; and

**WHEREAS**, the City Manager has determined that it is in the best interest of the City to surplus such items, and has requested that such items become surplus and disposed of in the most appropriate manner.

**NOW THEREFORE**, be it resolved by the Mayor and Council of the City of Forest Park that the items listed on Exhibit A, attached to this resolution, be declared surplus and be disposed of in the most appropriate manner.

**Section 1.** That the City Manager cause the items to be disposed of either by auction or pursuant to City Ordinances.

**Section 2.** If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution and such remainder shall remain in full force and effect.

**Section 3.** This Resolution shall be in full force and effect immediately upon and after its final passage.

Resolved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FOREST  
PARK DECLARING CERTAIN CITY PROPERTY, LISTED ON  
EXHIBIT A, TO BE SURPLUS PROPERTY AND TO PROVIDE FOR ITS  
PROPER DISPOSAL EITHER BY AUCTION OR OTHER METHODS  
PURSUANT TO THE CITY'S ORDINANCES; AND FOR OTHER  
PURPOSES.**

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DAVID N. LOCKHART, MAYOR

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TOMMY SMITH, MAYOR PRO-TEM  
COUNCILMEMBER ( WARD ONE)

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DABOUZE ANTOINE  
COUNCILMEMBER (WARD TWO)

---

SANDRA BAGLEY  
COUNCILMEMBER (WARD THREE)

---

LATRESA AKINS  
COUNCILMEMBER (WARD FOUR)

---

ALLAN MEARS  
COUNCILMEMBER (WARD FIVE)

ATTEST:

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CITY CLERK

(THE SEAL OF THE CITY OF  
FOREST PARK, GEORGIA)

Approved as to form:

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City Attorney

# Memo

**To:** Angela Redding, Management Analyst  
**From:** Elaine Corley, Director, Recreation & Leisure Services  
**Date:** February 17, 2016  
**Re:** Surplus Items

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The following items are to be declared surplus: Miscellaneous Pool items

	Item	Condition
1)	One Kenmore Vacuum Model 116 SN:DG0214887	Broken
2)	one 40lb bag Premium Pool Salt	Hard/Unusable
3)	one Jacob Hook	Bent/Old
4)	one Pool Debris Net	Bent
5)	one Rescue/flotation Device	Old/Out-dated
6)	one Backboard – Head Pad	
7)	one Skimmer Basket	Old/Dirty
8)	numerous Lifeline Floats for ½” rope/line	Broken/Worn out
9)	numerous Lifeline Doughnuts	No Present Use For
10)	½” rope – est. 30ft	Worn/Brittle
11)	6 Tension Springs for Lane Lines	Surplus
12)	one Skimmer Basket – Water Control Float	Old/Dirty
13)	three Lane Line – Tension Hooks	Old, from Past Lane Lines
14)	one Skimmer Basket Cover	Old/Worn

Thanking you in advance for your assistance.



agenda surplus vehicles  
Jeff Eady to: Jan Young

02/25/2016 02:28 PM

Jan,  
Please add the following items to declare surplus to the next agenda.  
Thanks Much

Unit	Year	Make	Model	VIN #
207	1999	Dodge	1500	1B7HC16YXXS182432
600	1999	Ford	Explorer	1FMZU34E9XUC20240
916	2001	Ford	E450	1FDXE45F31HA32363

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Jeffrey A. Eady  
Director of Public Works



5230 Jones Road  
Forest Park, GA 30297

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**CITY OF FOREST PARK  
SURPLUS PROPERTY LIST – CITY HALL  
AS OF MARCH 7, 2016**

DESCRIPTION	QTY	CITY I.D. #	SERIAL NUMBER
Three hole electric punch	1	01234855	CN-0DJ331-71616-990-05YH
Dell computer keyboard	1		
Oscillating fan – for office	1	01234794	
Hewlett Packard (HP) printer	1	01235487	
Hewlett Packard (HP) color printer	1	01235814	
Office chair	1	10405	
HP Office Jet 6000 printer/copier	1		NY9AF2JIC9
Computer server	1	4947211	
Lucent desk phone	1	10814073	
Portable phones:			
Sprint 4G LTE Tri-Fi Hotspot	9		
Sprint flip phone	25		
Nextel flip phone	2		
Motorola / Sprint phones	3		
Kyocera phone	1		

Note: All items are deemed to not be in condition for resale. Phones have outdated technology.

**CITY MANAGER'S OFFICE**

Pictures in City Manager's Office

Picture #10021

1 Coffee Table

Picture #10510

Octagon Shaped Mirror

Barometer

HP Fax 1250 #01236163

HP 7000 Wide Format Printer #01236736