AGENDA

REGULAR MEETING OF MAYOR AND COUNCIL OF NOVEMBER 2, 2015

6:00 P.M. Work Session

- Discussion of Agenda Items
- Report by City Manager
- I. Call to Order 7:00 p.m. Mayor David Lockhart
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Approval of Minutes
 - 1. Work Session of Mayor and Council October 19, 2015
 - 2. Regular Meeting of Mayor and Council October 19, 2015
- VI. Comment Period
- VII. Agenda Items

RENEWAL OF RETAIL ALCOHOL LICENSES FOR LIQUOR ONLY

- 1. Hongs Liquor, 5001A Jonesboro Road, no exceptions noted
- 2. Napro, Inc. R & J Bottle Shop, 530 Main Street, no exceptions noted

RENEWAL OF RETAIL ALCOHOL LICENSES FOR BEER & WINE

- 3. Hong Enterprise, Shopwise, 5001B Jonesboro Road, no exceptions noted
- 4. Tara & Son, LLC, Z Food Mart, 5067 Ash Street, no exceptions noted
- 5. GJMMA, Inc. Buddy's Food Mart, 5891-A Ash Street, no exceptions noted

- 6. Napro, Inc. Main Street Grocery, 528 Main Street, no exceptions noted
- 7. OAFI, Inc. H & Y Food Mart, 1401 Rockcut Road, no exceptions noted
- 8. Mou Enterprises, Forest Park Food Mart, 4193 Jonesboro Road, no exceptions noted

RENEWAL OF RETAIL ALCOHOL LICENSES FOR LIQUOR, BEER AND WINE

- 9. Sahdev, LLC, Liberty Package, 4568 Old Dixie Highway, no exceptions noted
- 10. Shrji Mahi LLC, Clayton Bottle Shop, 4075 Jonesboro Road, no exceptions noted
- 11. Consider request for Renewal of On-Premises Consumption Alcohol License for beer and wine from Trans-Atlantic Arcade, LLC, 4462 Jonesboro Road, no exceptions noted
- 12. Consider an Ordinance to amend Chapter 2, Building Regulation and Code Enforcement, of Title 8, Planning and Development, of the Code of Ordinances by enacting Article Q, Foreclosed and Vacant Property Registry; to repeal any conflicting Ordinances; to provide an adoption date; to provide an effective date; and for other purposes
- 13. Consider an Ordinance by the City Council of the City of Forest Park authorizing the Mayor to sign and accept a Community Economic Adjustment Planning Assistance Grant for Fiscal Year 2016 from the Department of Defense Office of Economic Adjustment for the purpose of preparing an Outreach and Comprehensive Reuse Plan for Fort Gillem and to appropriate the matching funds from the transfer to LRA Fund Line Item 100-22-1510-61-1001; to provide for severability; to repeal all Ordinances and parts of Ordinances in conflict herewith; to provide an effective date; and for other purposes

VIII. Legal Matters

- IX. Comments by Governing Body
- X. Adjournment

MINUTES

WORK SESSION OF MAYOR AND COUNCIL OF OCTOBER 19, 2015

Call to Order:

The Work Session of Mayor and Council of October 19, 2015 was called to order by Mayor David Lockhart at 6:00 p.m.

Present:

Mayor David Lockhart and Councilmembers Tommy Smith, Dabouze Antoine, Maudie McCord, Linda Lord and Latresa Akins.

Also present were Interim City Manager Al Wiggins, Director of Finance Mike Blandenburg, Deputy Fire Chief Matt Jackson, Major Chris Matson, Director of Public Works Jeff Eady, Director of Support Services Christine Terrell, Deputy Director of Planning and Zoning Jonathan Jones, Management Analyst Angela Redding and City Attorney Winston Denmark.

Agenda Items:

Ordinance – Foreclosed/Vacant Property Registry: Mr. Wiggins explained this proposed ordinance is in response to complaints received involving vacant and dilapidated housing. Mr. Jones stated this ordinance is another tool to allow us to enhance the quality of life in the City. He stated this ordinance will insure that while these properties remain vacant or abandon that they are maintained, clean, safe and secure. He stated there are costs associated with these properties that include increase in crime, increase in public nuisances and decrease of property values.

He stated this proposed ordinance requires all vacant property to be registered and monitored by the owners or agents. Registration is between 90 and 120 days from the time the property becomes vacant, they must maintain that property as if it were occupied. It must be kept secured. He stated if the property is boarded, the boards are only to remain for 30 days.

Mr. Wiggins stated at this time there will be no cost to the owner. He stated we do not have a cost that is associated with any data or background to assess a fee, but will conduct an analysis to see how much time it will take to

administer this program, and we may request a fee in the future.

Mayor Lockhart questioned the definition of "Foreclosed Real Property" which means improved or unimproved real property for which a land disturbance permit has been issued. He asked for clarification of what is it about that permitting process that should affect this ordinance.

Mr. Wiggins stated this may have been put there erroneously and a land disturbance permit has nothing to do with the structure. He said he would get with the City Attorney's office concerning this language.

Mayor Lockhart stated it will be his recommendation to table this ordinance to give staff additional time to go back over the ordinance.

Mr. Wiggins asked if Council would like to move forward with this ordinance. There were no objections.

Managerial Assessment:

Mayor Lockhart explained Council received responses from the RFP's submitted for the Managerial Assessment. Mayor Lockhart asked what the Council is wishing to accomplish by hiring any of these companies for a management assessment. There was no discussion.

Comcast:

Tabled from the October 4, 2015 meeting – Comcast Resolution: Mayor Lockhart stated since meeting, the City Attorney has sent the draft settlement agreement to all Council members. Ms. Akins felt it was a waste of time, and the citizens will be charged for what they shouldn't be paying for. Mr. Antoine agreed with Ms. Akins.

Mayor Lockhart stated if Comcast would simply sign the settlement agreement that our City Attorney sent to them, it would be done.

Annexation:

Mayor Lockhart explained the Council has received a request for annexation of 925 Conley Road from the Roman Catholic Archdiocese of Atlanta. Mayor Lockhart stated the Church is intending a construction project on property which overlays both Forest Park and unincorporated Clayton County. They have asked the City to annex that portion of unincorporated Clayton County into the City.

Mr. Wiggins stated his concerns were although the church has expressed interest in being part of Forest Park, the cost associated with this. He stated there should be some benefit as it relates to revenue. As far as the service delivery standpoint, the City would have to use additional fire and police services and the impact as far as the amount of vehicles that would result from the expansion. He was also concerned about the expansion which would eliminate or reduce the possibility of restaurants that serve alcohol. This would take away options. He has not identified anyway this is beneficial to Forest Park. There was no action taken.

City Manager's Report:

Mr. Wiggins informed the Governing Body of new developments in the City.

- Received a proposal for an indoor soccer field on Jonesboro Road
- A 7300 sq. ft. Medical Center is being built at 455 Forest Parkway
- Clorox is expanding, adding 5 additional employees
- George Wesley Restaurant will be resuming operations in the next couple of weeks
- Bojangles is building behind the BP on Old Dixie Road
- Foker Aerostructure had their grand opening last week
- A stakeholders meeting was held regarding a new sign ordinance and received positive feedback

Adjournment:

Ms. Lord made a motion to adjourn, seconded by Mr. Smith. Voting for the motion was unanimous.

The meeting adjourned at 6:40 p.m.

MINUTES

REGULAR MEETING OF MAYOR AND COUNCIL OF OCTOBER 19, 2015

Call to Order:

The Regular Meeting of Mayor and Council of October 19, 2015 was called to order by Mayor David Lockhart at 7:00

p.m.

Invocation:

The invocation was given by Dr. Leon Beeler followed by the

Pledge of Allegiance to the American Flag.

Roll Call:

Mayor David Lockhart and Councilmembers Tommy Smith, Dabouze Antoine, Maudie McCord, Linda Lord and Latresa

Akins.

Also present were Interim City Manager Al Wiggins, Director

of Finance Mike Blandenburg, Deputy Fire Chief Matt

Jackson, Major Chris Matson, Director of Public Works Jeff Eady, Director of Support Services Christine Terrell, Deputy

Director of Planning and Zoning Jonathan Jones,

Management Analyst Angela Redding and City Attorney

Winston Denmark.

Approval of Minutes:

Mr. Smith made a motion to approve the minutes of the Work Session and Regular Meeting of October 5, 2015 and the Special Called Meeting of October 12, 2015, seconded by

Ms. McCord. Voting for the motion was unanimous.

Comment

Dr. Leon Beeler thanked everyone for coming to the political

forum and felt it was a success.

Mary Thomaston - stated she is concerned about the city and the way we look. She stated as a homeowner she has heard the City is considering changing some of the zoning for used car lots. She said there are 2 pieces of property that were once used car lots, and as a homeowner as she looks out her back door, she does not want to look at a used car lot. She is asking that if zoning laws are going to be changed, the citizens have the opportunity to attend and speak.

Herb Hamilton – stated the car lot in question is on the corner of East Street and Forest Parkway. He stated in 2012

he opposed it and it was denied due to the amount of space. He said he heard the Council is voting on making an exception to that one property and felt if there were going to be any zoning changes, it should be equally for anyone.

Gregory Hanes – asked that the City enforce the code on 18 wheelers on West Street, because no trucks are allowed.

Proclamation:

Mayor Lockhart presented the Forest Park Fire Department Competition Team for their participation in the Georgia Fire Services Joint Conference Firefighter's Competition in Jekyll Island.

Presentation:

Ms. Edie Yongue of Keep Forest Park Beautiful presented the Business Beautification Award to Los Broncos Mexican Restaurant at 4510 Jonesboro Road.

Mr. Antoine made a motion to amend the agenda to add that Joan Burton, the Asst. Election Superintendent, is replaced and Ms. Lois Wright, our Election Superintendent hire a new Asst. Election Superintendent, seconded by Ms. Akins.

Ms. Akins stated she knows of a black voter that was turned away and was told he could not vote because he was sent out an absentee ballot. She said the same day, earlier, a white person came in to vote that had been mailed an absentee ballot and was allowed to vote. She felt no voter should be turned away.

Ms. Lord stated we only have one side of the story, we are in the middle of an election, and it would be hard to find someone else that quickly.

Voting for the motion were Mr. Antoine and Ms. Akins. Voting against the motion were Mr. Smith and Ms. Lord. Ms. McCord abstained. Mayor Lockhart voted no. The motion failed.

Mayor Lockhart stated due to the seriousness of the complaint, both parties should be heard from.

Mayor Lockhart asked for motion to amend the agenda and add an item to discuss directing the City Manager to inquire of the election staff and advise Council further.

Ms. Lord made a motion to amend the agenda to appoint Mr. Wiggins to delve into this matter and find out from all parties exactly what the situation is, seconded by Ms. McCord. Voting for the motion was unanimous.

Mr. Wiggins stated he could have something prepared as early as the close of business tomorrow or as late as noon the following date. He clarified Council would like a summarization of what occurred and what lead to the incident mentioned earlier.

Mayor Lockhart suggested Council direct Mr. Wiggins to investigate the specific allegation that has been brought before council tonight, to provide his view on best practices and provide his understanding of our currents superintendent's recommendation regarding what action to take to address it.

Ms. Akins made a motion to direct Mr. Wiggins to investigate the specific allegation that has been brought before council tonight, to provide his view on best practices and provide his understanding of our current superintendent's recommendation regarding what action to take, seconded by Ms. Lord.

Mr. Wiggins added that a summarization would be a followup to the incident that was referenced earlier and asked to reserve the right to give additional information as to if we are evaluating the entire process to see if its working properly.

Voting for the motion was unanimous.

New On-

Request was made to consider a new On-Premises Premises License: Consumption Alcohol License for liquor, beer and wine from Mexican Restaurant Las Tortas, Inc. Las Tortas, 5592-594 Ole Dixie Hwy., no exceptions noted.

> Ms. Lord made a motion to approve the new on-premises consumption alcohol license from Mexican Restaurant Las Tortas, seconded by Ms. Akins. Voting for the motion was unanimous.

New On-

Request was made to consider a new on-premises Premises License: consumption alcohol license for liquor, beer and wine from Los Broncos Mexican Restaurant LLC, Los Broncos, 4510 Jonesboro Road, no exceptions noted.

Ms. Lord made a motion to approve the new on-premises consumption alcohol license from Los Broncos Mexican Restaurant, seconded by Mr. Smith. Voting for the motion was unanimous.

Alcohol License:

Request was made to consider the renewal of a retail alcohol license for liquor, beer and wine from Chamunda Corporation, Dixie Package, 5310 Old Dixie Highway, no exceptions noted.

Ms. Akins made a motion to approve the renewal of the retail alcohol license, seconded by Mr. Smith. Voting for the motion was unanimous.

Appt. to Ethics Board:

Request was made to consider Ethic Board appointments for Ward 1 and Ward 4.

Ms. McCord made a motion to amend the request to consider Ethics Board appointments for Ward 1 and Ward 3, seconded by Ms. Lord. Voting for the motion was unanimous.

Mr. Smith made a motion to appoint Beverly Martin to the Ethics Board for Ward 1, seconded by Ms. Lord. Voting for the motion was unanimous.

Ms. McCord made a motion to re-appoint Ms. Annie Malone to the Ethics Board for Ward 3, seconded by Mr. Smith. Voting for the motion was unanimous.

Ordinance:

Request was made to consider an Ordinance to amend Chapter 2, Building Regulation and Code Enforcement, of Title 8, Planning and Development, of the Code of Ordinances by enacting Article Q, Foreclosed and Vacant Property Registry; to repeal any conflicting ordinances; to provide an adoption date; to provide an effective date; and for other purposes.

Ms. Lord made a motion to table this Ordinance, seconded by Mr. Smith. Voting for the motion was unanimous.

Managerial Assessment:

Mayor Lockhart asked what it is we are hoping to accomplish with the Managerial Assessment Proposal.

Mr. Antoine made a motion to hire Gaither and Company for Managerial Assessment, seconded by Ms. Akins.

Ms. Lord stated we do not need to spend \$45,000 for this assessment.

Mr. Wiggins stated a line item has not been established for this request and there is no source for the funds.

Voting for the motion were Ms. Akins, Ms. McCord and Mr. Antoine. Voting against the motion were Ms. Lord and Mr. Smith. The motion carried.

Resolution: Comcast:

Tabled from October 4, 2015 Meeting: Consider a Resolution of the City of Forest Park finding Comcast in Default of Cable Television Franchise Agreement for failure to remit franchise fees in accordance with Cable Television Franchise Agreement and discuss pending settlement negotiations and authorization for Mayor to execute Settlement Agreement after approval by City Attorney.

No action was taken so the Resolution remains tabled.

Adjournment:

Ms. Lord made a motion to adjourn, seconded by Mr. Antoine. Voting for the motion was unanimous.

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 16, 2015 NO:___#121-2016

TO:

Al Wiggins, Interim City Manager

FROM:

L. Dwayne Hobbs, Director, Dept. of Police Services

SUBJECT:

Retail Alcohol License (Liquor Only)

*****RENEWAL*****

RE:

Hong's Liquor 5001A Jonesboro Rd Forest Park, GA 30297

Songmin Bevill

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: 214-2016

TO:

Al Wiggins, Interim City Manager

FROM:

L. Dwayne Hobbs, Director, Dept. of Pouce Services

SUBJECT:

Retail Alcohol License (Liquor Only)

*****RENEWAL****

RE:

Napro Inc.

R & J Bottle Shop

530 Main St

Forest Park, GA 30297

Nasir U. Ahmed

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 16, 2015 NO: #122-2016

TO:

Al Wiggins, Interim City Manager

FROM:

L. Dwayne Hobbs, Director, Dept. of Police Services

SUBJECT:

Retail Alcohol License (Beer & Wine)

*****RENEWAL****

RE:

Hong Enterprise

Shopwise

5001B Jonesboro Rd Forest Park, GA 30297

Songmin Bevill

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: #279-2016

TO:

Al Wiggins, Interim City Manager

FROM:

L. Dwayne Hobbs, Director, Dept. of Police

SUBJECT:

Retail Alcohol License (Beer & Wine)

*****RENEWAL****

RE:

Tara & Son, LLC Z Food Mart

5067 Ash Street Forest Park, GA 30297

Tara P. Poonmagar

DEPARTMENT OF POLICE SERVICES Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: #267-2016

TO: Al Wiggins, Interim City Manager

FROM: L. Dwayne Hobbs, Director, Dept. of Police Services

SUBJECT: Retail Alcohol License (Beer & Wine)

*****RENEWAL****

RE: GJMMA, Inc.

Buddy's Food Mart 5891-A Ash Street Forest Park, GA 30297

Jaspal Singh Cheema

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: 200-2016

TO: Al Wiggins, Interim City Manager

FROM: L. Dwayne Hobbs, Director, Dept. of Porce Services

SUBJECT: Retail Alcohol License (Beer & Wine)

*****RENEWAL*****

RE: Napro, Inc.

Main Street Grocery

528 Main St

Forest Park, GA 30297

Nasir Uddin Ahmed

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: 260-2016

TO: Al Wiggins, Interim City Manager

FROM: L. Dwayne Hobbs, Director, Dept. of Police Services

SUBJECT: Retail Alcohol License (Beer & Wine)

*****RENEWAL*****

RE: OAFI, INC.

H & Y Food Mart 1401 Rockeut Rd.

Forest Park, GA 30297

Tahmida Khan

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: #251-2016

TO: Al Wiggins, Interim City Manager

FROM: L. Dwayne Hobbs, Director, Dept. of Folice Services

SUBJECT: Retail Alcohol License (Beer and Wine)

*****RENEWAL****

RE: Mou Enterprises

Forest Park Food Mart 4193 Jonesboro Rd Forest Park, GA 30297

Joyeta Chakraborty

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 16, 2015 NO: #280 - 2016

TO:

Al Wiggins, Interim City Manager

FROM:

L. Dwayne Hobbs, Director, Dept. of Police Se

SUBJECT:

Retail Alcohol License (Liquor, Beer & Wine)

*****RENEWAL****

RE:

Sahdev, LLC Liberty Package 4568 Old Dixie Hwy Forest Park, GA 30297

Sahdev N. Patel

Forest Park, Georgia

INTEROFFICE MEMO

DATE: October 21, 2015 NO: #274-2016

TO:

Al Wiggins, Interim City Manager

FROM:

L. Dwayne Hobbs, Director, Dept. of Police Services

SUBJECT:

Retail Alcohol License (Liquor, Beer & Wine)

*****RENEWAL****

RE:

Shriji Mahi LLC Clayton Bottle Shop 4075 Jonesboro Rd Forest Park, GA 30297

Ashish Patel

Forest Park, Georgia

INTEROFFICE MEMO

DATE: <u>October 16, 2015</u> CONTROL NO: <u>CA150-2016</u>

TO: Al Wiggins, Interim City Manager

L. Dwayne Hobbs, Director, Dept. of Police Services

SUBJECT: On-Premises Consumption Alcohol License (Beer & Wine)

*****RENEWAL****

FROM:

RE: Trans-Atlantic Arcade, LLC

4462 Jonesboro Road

Forest Park, Georgia 30297

Iyabode Joy Awoyemi

CITY OF FOREST PARK STATE OF GEORGIA

ORDINA	NCE NO.	

AN ORDINANCE TO AMEND CHAPTER 2, BUILDING REGULATION AND CODE ENFORCEMENT, OF TITLE 8, PLANNING AND DEVELOPMENT, OF THE CODE OF ORDINANCES BY ENACTING ARTICLE Q, FORECLOSED AND VACANT PROPERTY REGISTRY; TO REPEAL ANY CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, in the interest of public safety, the City of Forest Park, Georgia ("City") finds that there is a need to establish a foreclosure and vacant real property ordinance as a mechanism to protect property values in neighborhoods for all property owners; and

WHEREAS, due to the lack of adequate maintenance and security of properties that are abandoned, vacant or foreclosed or where ownership has been transferred after foreclosure, the property values and quality of life of neighboring properties are negatively impacted; and

WHEREAS, improperly maintained and secured abandoned, vacant or foreclosed properties can become a hazard to the health and safety of persons who may come on or near the property and can adversely affect the aesthetic and economic attributes of communities; and difficulties also often arise in locating the person responsible for the condition of abandoned, vacant or foreclosed real property; and

WHEREAS, this foreclosure and vacant real property registry will require owners and agents to provide the City with official information for contacting a party responsible for bringing foreclosed and vacant real property into compliance with applicable provisions of the City Code and require necessary maintenance and security of such properties; and

WHEREAS, the City finds that there is a substantial need directly related to the public health, safety and welfare of its citizens to comprehensively address these concerns through the adoption of the provisions in this article.

NOW THEREFORE, be it ordained by the Governing Body of the City of Forest Park, Georgia:

Section 1. That Chapter 2, Title 8 of the Code of Ordinances, City of Forest Park, Georgia is hereby amended by inserting the following text:

"ARTICLE Q. - FORECLOSED AND VACANT PROPERTY REGISTRY.

Sec. 8-2-163. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (1) Agent means an individual with a place of business in this state in which he or she is authorized to accept inquiries, notices, and service of process on behalf of a vacant or foreclosed real property owner. The definition of "Agent" shall have the same meaning as set forth in O.C.G.A. § 44-14-14 should that definition differ from the definition in this subsection.
- (2) Beneficiary means a lender or other entity under a note secured by a deed of trust.
- (3) Department means the Department of Planning, Building and Zoning of the City of Forest Park.
- (4) Director means the Director of the Department of Planning, Building and Zoning of the City of Forest Park.
- (5) Foreclosed Real Property means improved or unimproved real property held pursuant to a judicial or nonjudicial foreclosure of a mortgage, deed of trust, security deed, deed to secure debt, or other security instrument securing a debt or obligation owed to a creditor or a deed in lieu of foreclosure in full or partial satisfaction of a debt or obligation owed to a creditor. The definition of "Foreclosed Real Property" shall have the same meaning as set forth in O.C.G.A. § 44-14-14, should that definition differ from the definition in this subsection.
- (6) Responsible Party means the beneficiary that is pursuing foreclosure of a property subject to this chapter secured by a mortgage, deed of trust or similar instrument or a property that has been acquired by the beneficial interest at trustee's sale.
- (7) Street Address means the street or route address. Such term shall not mean or include a post office box. The definition of "Street Address" shall have the same meaning as set forth in O.C.G.A. § 44-14-14 should that definition differ from the definition in this subsection.
- (8) Unoccupied means a building which is not being used for a legal occupancy.
- (9) Unsecured means a building or portion of a building that is open to entry by unauthorized persons without the use of tools.
- (10) Vacant Real Property means real property that has one or more of the following conditions:

- (a) Is intended for habitation, has not been lawfully inhabited for at least 60 days, and/or has no evidence of utility usage within the past 60 days; or
- (b) Is partially constructed or incomplete, without a valid building permit.

Such term shall not include a building or structure containing multiple units with common ownership that has at least one unit occupied with evidence of utility usage. The definition of "Vacant Real Property" shall have the same meaning as set forth in the O.C.G.A. § 44-14-14 should that definition differ from the definition in this subsection.

Sec. 8-2-164. - Registration of Foreclosed or Vacant Property.

- (a) Owners or Agents of Foreclosed Real Property, that is not exempt from registration under Section 8-2-165, are required to register such property with the Department between 90 and 120 days after the property's transfer pursuant to a deed under power of sale or a deed in lieu of foreclosure. In no event shall owners or Agents of Vacant Real Property be required to register such property within 90 days of such property's transfer pursuant to a deed under power of sale or a deed in lieu of foreclosures.
- (b) Owners or Agents of Vacant Real Property are required to register such property with the Department between 90 and 120 days after such property's transfer to the first subsequent transferee after such property has been acquired by foreclosure under power of sale or a deed in lieu of foreclosure or, if applicable, within 30 days of the notice by the Director of his or her belief such property is vacant. In no event shall owners or Agents of Vacant Real Property be required to register such property within 90 days of the real property's transfer to the first subsequent transferee after the Vacant Real Property has been acquired by foreclosure under a power of sale or deed in lieu of foreclosure.
- (c) Registration shall be accomplished by registering with the clerk of the Department on the "Foreclosed or Vacant Property Registration Form" promulgated by the Georgia Department of Community Affairs. Such forms will be available for completion from the Department's clerk and will require the provision of the following information:
 - The real property owner's name, street address, mailing address, phone number, facsimile number, and e-mail address;
 - (2) The agent's name, street address, mailing address, phone number, facsimile number, and e-mail address;
 - (3) The real property's street address, tax parcel number, district/ward/zoning;
 - (4) The transfer date of the instrument conveying the real property to the owner; and
 - (5) At such time as it becomes available, recording information, including deed book and page numbers, of the instrument conveying the real property to the owner.
- (d) The City may register an unoccupied building as a vacant building when the City takes ordinance enforcement action or action to abate an ordinance violation against the unoccupied building or the grounds upon which it is located. In such case, the City shall complete all forms required by this section.
- (e) Owners or agents of Foreclosed Real Property that is not exempt from registration under Section 8-2-165 or Vacant Real Property shall be required to pay a one-time registration fee in an amount to be set by the City via resolution for each registered property, as identified by its tax parcel number. However, if the City registers

a vacant property as provided in subsection (b) above, the City may assess all registration costs against such property.

Sec. 8-2-165. – Exemption from registration.

- (a) Registration of Foreclosed Real Property and payment of a registration fee pursuant to this article is not required of any transferee who acquires any real property by foreclosure under power of sale pursuant to the O.C.G.A. § 44-14-160 or acquires any real property pursuant to a deed in lieu of foreclosure if:
 - (1) The deed under power of sale or deed in lieu of foreclosure contains the information specified in subsection (c)(1)-(5) of Section 8-2-164;
 - (2) The deed is filed with the clerk of the Superior Court of Clayton County within 60 days of the transfer; and
 - (3) Proof of the following is provided to the Department:
 - (a) A filing date stamp or receipt showing payment of the applicable filing fees; and
 - (b) The entire deed under power of sale or entire deed in lieu of foreclosure.
- (b) Registration is also not required for:
 - A building or structure containing multiple units with common ownership that has at least one unit occupied with evidence of utility usage; or
 - (2) Property under active construction, rehabilitation, renovation or repair that has valid building permits.

Sec. 8-2-166. - Maintenance requirements.

- (a) Doors, windows, areaways, and other openings are weather-tight and secured against entry by birds, vermin, and trespassers, and missing or broken doors, windows, and other openings are secure;
- (b) The roof shall be adequately supported and maintained in weathertight condition; the gutters, downspouts, scuppers and appropriate flashing are sound and tight, in good repair and adequate to remove the water from the building and will not admit moisture;
- (c) The building storm drainage system is adequately sized and installed;
- (d) The interior and exterior is maintained in good repair, structurally sound, sanitary and free from accumulation of debris, rubbish, garbage, boxes, lumber scrap metal or any other materials that may produce any health, fire or safety hazard or provide harborage for rodents or other animals;
- (e) Every floor, wall, stair, ceiling or other interior structural support shall be safe, free of deterioration and capable of supporting loads associated with normal usage and shall be kept in sound condition and repair;
- (f) Any plumbing fixtures shall be maintained with no leaking pipes, and all pipes for water shall either be completely drained or heated to resist being frozen;
- (g) The foundation, basement, cellar and crawlspace walls are plumb, free from open cracks and breaks, shall be maintained in sound and watertight condition adequate to support the building and protected against the entry of rodents or other animals;
- (h) The exterior walls are free of holes, breaks, and loose or rotting materials, and any other conditions which might admit rain or dampness to the interior portions of the walls or the interior spaces and any exposed metal and wood surfaces are protected against the entry of rodents or other animals;
- The cornices, belt courses, corbels, terra cotta trim, wall facings, and similar decorative features are safe, anchored, and in good repair;

- (j) All balconies, porches, stoops, decks, verandas, canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts, and similar features are in good repair;
- (k) Chimneys and flues, cooling towers, smokestacks, and similar appurtenances are structurally safe, sound, functional, weathertight and in good repair;
- (l) Openings in sidewalks are safe for pedestrian travel;
- (m) Accessory and appurtenant structures such as garages, sheds, and fences are free from safety, health, and fire hazards;
- (n) The property on which a structure is located is clean, safe, and sanitary and does not threaten the public health or safety;
- (o) The exterior of the property shall be, in comparison to the neighborhood standard, kept free of weeds, dry brush, dead vegetation (any dead or broken trees, tree limbs or shrubbery shall be cut and removed from the premises), trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state or local law, discarded personal items including but not limited to furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned;
- (p) The property shall be maintained free of graffiti, tagging or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior of the structure;
- (q) Insofar as there is existing or previously existing landscaping, all visible front and side yards shall be maintained to the neighborhood standard at the time registration was required. If no landscaping previously existed at the property in front and visible side yards, installation is not required under this chapter. Landscape includes, but is not limited to, grass, turf stain, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod designed specifically for residential installation. Landscape does not include weeds, gravel, broken concrete, asphalt, decomposed granite, plastic sheeting, mulch (unless applied in conjunction with reseeding of turf areas), indoor-outdoor carpet or any similar material;
- (r) Maintenance includes but is not limited to regular watering, irrigation, staining, re-staining, cutting, pruning and mowing of required landscape and removal of all trimmings; and
- (s) Pools and spas shall be kept in working order so the water remains clear and free of pollutants and debris or drained and kept dry. In either case, properties with pools and/or spas must comply with the minimum security fencing requirements of the State of Georgia.
- (t) Adherence to this section does not relieve the beneficiary/responsible party of any obligations set forth in any covenants, conditions and restrictions and/or homeowners' association rules and regulations which may apply to the property.

Sec. 8-2-167. - Security requirements.

(a) All points of possible ingress and egress on property subject to this section shall be secured to prevent unauthorized entry and maintained in a secure manner so as not to be accessible to unauthorized persons. Secure manner includes, but is not limited to, the closure and locking of windows, doors (walk-through, sliding and garage), gates and any other openings of such size that leave it accessible. Locking includes measures that require a key, keycard, tool or special knowledge to open or gain access. In the case of broken windows, securing means the re-glazing or boarding of the window. However, in the case of broken windows, boarding of such broken windows shall not exceed a period of 30 calendar days, unless the property owner is under investigation with the Office of the State Fire Marshal or any other state or

federal public safety-related governmental agency. The roof shall be adequately supported and maintained in weather-tight condition; the gutters, downspouts, scuppers and appropriate flashing are sound and tight, in good repair and adequate to remove the water from the building and will not admit moisture;

(b) The owner, responsible party/beneficiary or their designee shall perform monthly inspections to verify that the requirements of this

chapter are being met.

(c) If the owner or responsible party/beneficiary does not have a property preservation or real estate owned section/department, a field service provider, property manager or their designee shall be contracted to perform the inspection to determine if the property is in compliance and to verify that the requirements of this section, and any other applicable laws, are being met.

Sec. 8-2-168. - Additional authority.

In addition to the enforcement remedies established in other sections of this code, the Director or his or her designee shall have the authority to require the responsible party/beneficiary of any property affected by this section to implement additional maintenance and/or security measures including but not limited to securing any/all doors, windows or other openings, installing additional security lighting, increasing on-site inspection frequency, employment of an on-site security guard or other measures as may be reasonably required to arrest the decline of the property.

Sec. 8-2-169. - Updates to Registration.

Any owner or agent required to register any vacant or foreclosed real property pursuant to this Article or to Georgia law shall also be required to update the information specified in subsection (c)(1)-(5) of Section 8-2-164 within 30 days after any change in such required information regardless of whether the information provided to the registry was in the deed under power of sale or deed in lieu of foreclosure.

Sec. 8-2-170. - Removal from Registry.

(a) Any owner or agent of a vacant or foreclosed real property may apply to the City to remove a vacant or foreclosed real property from the City registry at such time as the real property no longer constitutes a vacant or foreclosed real property.

(b) Any application for removal allowed under subsection (a) of this section shall be granted or denied by the director within 30 days, and if no such determination is made within 30 days then the application for removal from the registry shall be deemed granted.

Sec. 8-2-171. - Appeal Procedures.

(a) Any owner or agent aggrieved of any determination or decision of director in the administration of this Article may appeal to the Environmental Court of the City. All appeals hereunder must be taken within 30 days of the decision in question by filing with the director a written notice of appeal specifying the grounds thereof. Appeals must be postmarked by the 30th day after the date of the director's decision to be timely.

(b) The Director shall transmit the notice of appeal and all the papers constituting the record upon which the action appealed was taken to the environmental court clerk who shall schedule an appeal hearing within 60 days following the date of receipt of the written

appeal by the director.

(c) The environmental court judge may call for further information to be provided within the next 30 days following the hearing, and may continue the hearing for the purpose of receiving such information or for such other proceedings and reasons as the environmental court judge deems appropriate.

(d) An appeal shall stay all proceedings in furtherance of the action appealed from unless the director certifies to the environmental court, after the notice of appeal has been filed, that by reason of the facts stated in the certificate a stay would, in his or her opinion, cause imminent peril to life or property. In such case, the proceedings shall not be stayed except by order of the environmental court judge on notice to the Director, and upon due cause shown.

(e) The environmental court judge may, in conformity with the provisions of this article, reverse or affirm, in whole or in part, or modify the decision, requirement, or determination of the director and may make such decision, requirement, or determination, as may be appropriate under the circumstances.

(f) Any appeals of the decisions of the environmental court judge shall be taken to the Superior Court of Clayton County by writ of certiorari.

Sec. 8-2-172. - Administration.

- (a) The foreclosed and vacant real property registry is subject to the Open Records Act of the State of Georgia and the City may make such registry information available online.
- (b) Registration information shall be deemed prima facie proof of the statements contained therein in any court proceeding or administrative enforcement proceeding in connection with the enforcement of this article.
- (c) The Director may develop guidelines and forms, make recommendations and take such other steps as may be necessary to enforce the provisions of this article.

Sec. 8-2-173. - Nuisances.

Nothing in this Article shall be construed to impair, limit, or preempt in any way the power of the City to enforce any applicable codes, as defined in state law, or to define or declare nuisances and to cause their removal or abatement by summary proceedings or otherwise. Such nuisances may include, but not be limited to dangerous or diseased trees, graffiti, illegal dumping, inoperable exterior lighting, junk cars or any walls and buildings that may endanger persons or property.

Sec. 8-2-174. - City Action.

The City may take the following actions in relation to a vacant building. The building owner shall reimburse the City for all costs incurred by the City pursuant to this chapter.

- (a) The City may inspect the premises of the vacant building each month.
- (b) The City may take any other action required to secure the building. Any additional costs shall be charged to the owner of the property.
- (c) The City may mow the lawn, landscape or grounds of any vacant building as needed if the plant growth violates City ordinances and the owner fails to timely cut the lawn. The owner shall pay the City for mowing the lawn at the City's standard billing rate.
- (d) The City may remove garbage, debris, objects or other materials from a vacant property, and take any other actions authorized by law to remedy an ordinance violation.

(e) The City may conduct site inspections of the property upon which the vacant building is located as needed to ensure that the building is secure, the grounds are maintained and compliance with the terms of this chapter is achieved.

Sec. 8-2-175. - Certification of Unpaid Service Charges.

In the event the building owner fails to reimburse the City within 30 days of mailing of a bill by the City for costs incurred by the City pursuant to enforcement of this chapter against a vacant property, the City may certify such unpaid charges to the Clayton County auditor for collection with the next year's property taxes after 10 days' mailed notice to the property owner sent via first class U.S. mail to the owner's address as listed on the tax records at the Clayton County recorder's office.

Sec. 8-2-176. - Violations and Penalties.

- (a) It shall be a violation of this article to:
 - fail to register in accordance with applicable provisions of this article:
 - (2) fail to update a change in registry information;
 - fail to maintain and secure properties subject to this section; or
 - (4) provide inaccurate or false information.
- (b) Any owner or agent required but fails to register or update a change in registry information, maintain and secure property as required by this article or provide inaccurate or false information, upon citation or summons by an authorized City employee, and judgment or conviction of the violation in a court of competent jurisdiction, which includes the City environmental court, shall be subject to penalties not to exceed one thousand dollars (\$1,000) per occurrence or for each month the violation remains."
- Section 2. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.
- <u>Section 3.</u> This Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City.
- <u>Section 4.</u> (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.
- (b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph,

sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

<u>Section 5.</u> All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

<u>Section 6.</u> The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this	day of, 2015.
	CITY OF FOREST PARK, GEORGIA
	DAVID LOCKHART, MAYOR
	TOMMY SMITH COUNCILMEMBER, WARD ONE
	DAROUZE ANTONIE
	DABOUZE ANTOINE COUNCILMEMBER, WARD TWO
	MAUDIE MCCORD, COUNCILMEMBER, WARD THREE
	I ATRECA AVING MAYOR REQUEEN

WARD FOUR

LINDA LORD, COUNCILMEMBER, WARD FIVE

ATTEST:	
City Clerk	(THE SEAL OF THE CITY OF FOREST PARK, GEORGIA)
Approved as to form:	
City Attorney	

STATE OF GEORGIA COUNTY OF CLAYTON

ORDINANCE NO.15-

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF FOREST PARK AUTHORIZING THE MAYOR TO SIGN AND ACCEPT A COMMUNITY ECONOMIC ADJUSTMENT PLANNING ASSISTANCE GRANT FOR FISCAL YEAR 2016 FROM THE DEPARTMENT OF DEFENSE OFFICE OF ECONOMIC ADJUSTMENT FOR THE PURPOSE OF PREPARING AN OUTREACH AND COMPREHENSIVE REUSE PLAN FOR FORT GILLEM AND TO APPROPRIATE THE MATCHING FUNDS FROM THE TRANSFER TO LRA FUND LINE ITEM 100-22-1510-61-1001; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, on or about May 2, 2005, the Mayor and City Council for the City of Forest Park, Georgia ("the City") adopted Ordinance No. 05-24, which, as amended, created and established the "Forest Park/Fort Gillem Planning Local Redevelopment Authority" for the City of Forest Park, Georgia ("the LRA") to serve as the City's local redevelopment agency and the exclusive point of contact with the U.S. Department of Defense ("the DOD"), the DOD's Office of Economic Adjustment ("the OEA"), the Department of the Army, and other local agencies and governmental jurisdictions on all aspects of reuse planning; and

WHEREAS, on or about October 17, 2005, the City Council of the City of Forest Park authorized the Mayor to sign and accept from Department of Defense Office of Economic Adjustment a Dual Tracking Grant in the amount of \$174,000.00; authorized the transfer of local match funds of \$20,000.00 from Line Item 100-22-1510-61-1001, Transfer /Capital Replacement Fund; and, directed the Director of Finance to place the grant in Line Item 250-00-0000-33-1117 and the City Match in Line Item 250-00-0000-33-1118; and

WHEREAS, on or about June 21, 2010, the City Council of the City of Forest Park authorized the Mayor to sign and accept from Department of Defense Office of Economic Adjustment a community economic adjustment planning assistance grant for the period July 1, 2010 through June 30, 2011 in the amount of \$390,931 (\$351,005 from Federal Funds and \$39, 926 from non-Federal sources); authorized the transfer of a local match of \$39,926 from Line Item 100-22-1510-61-1006; and, directed the Finance Director to place the grant in Line Item 250-00-0000-33-1129 and the City Match in Line Item 251-00-0000-33-1130.

WHEREAS, on or about June 13, 2011, the Department of Defense Office of Economic Adjustment approved an economic adjustment planning assistance grant for the period July 1, 2011 through June 30, 2012 in the amount of \$348,231 (\$312,305 in Federal Funds and \$35, 926 from non-Federal sources).

WHEREAS, on or about February 6, 2012, the City Council of the City of Forest Park authorized the Mayor to sign and accept from Department of Defense Office of Economic Adjustment an additional grant award of \$29,376; authorized the transfer of additional local match funds of \$3,264 from Line Item 100-22-1510-61-1006, Transfer to LRA Fund; and directed the Director of Finance to place the additional grant in Line Item 250-00-0000-33-1133 and the City Match in Line Item 250-00-0000-33-1134.

WHEREAS, on or about March 2, 2012, the Department of Defense Office of Economic Adjustment approved an additional economic adjustment planning assistance grant award of \$29, 376.

WHEREAS, on or about March 19, 2012, the City Council of the City of Forest Park authorized the Mayor to sign and accept from the Department of Defense Office of Economic Adjustment an additional grant award of \$40,500; authorized the transfer of additional local match funds of \$4,500 from Line Item 100-22-1510-61-1006, Transfer to LRA Fund; and directed the Director of Finance to place the additional grant in Line Item 250-00-0000-33-1133 and the City Match in Line Item 250-00-0000-33-1134.

WHEREAS, on or about June 18, 2012, the City Council of the City of Forest Park authorized the Mayor to sign and accept from the Department of Defense Office of Economic Adjustment a community economic adjustment planning assistance grant for the period July 1, 2012 through June 30, 2013 in the amount of \$362, 161 (\$324,545 from Federal Funds and \$37,375 from non-Federal sources); authorized the transfer of a local match of \$37,375 from Line Item 100-22-1510-61-1006; and, directed the Finance Director to place the grant in Line Item 251-00-0000-33-1134

WHEREAS, on or about October 16, 2012, the Department of Defense Office of Economic Adjustment authorized an additional grant award of \$100,000 (\$90,000 in Federal funds and \$10,000 in non-Federal funds).

WHEREAS, on or about April 9, 2013, the Department of Defense Office of Economic Adjustment authorized an additional grant award of \$144,600 (\$130,140 in Federal funds and \$14,460 in non-Federal funds).

WHEREAS, on or about June 17, 2013, the City Council of the City of Forest Park authorized the Mayor to sign and accept from the Department of Defense Office of Economic Adjustment a community adjustment planning assistance grant for the period July 1, 2013 through June 30, 2014 in the amount of \$534, 423 (\$479,597 from Federal Funds and \$54,826 for non-Federal sources); authorized the transfer of a local match of \$54,826 from Line Item 100-22-1510-61-1006; and, directed the Finance Director to place the grant in Line Item 251-00-0000-33-1135 and the City Match in Line Item 251-00-0000-33-1136.

WHEREAS, on or about December 6, 2013, the Department of Defense Office of Economic Adjustment authorized an additional grant award of \$195,000 (\$175,500 in Federal funds and \$19,500 in non-Federal funds).

WHEREAS, on May 9, 2014, the Department of Defense Office of Economic Adjustment authorized an additional grant award of \$619,148 (\$557,233 in federal funds and \$61,915 in non-Federal funds), and an extension of the grant period to September 30, 2014.

WHEREAS, on or about July 21, 2014, the City Council of the City of Forest Park authorized the Mayor to sign and accept from the Department of Defense Office of Economic Adjustment a community planning assistance grant for the period July 1, 2014 through June 30, 2016 in the amount of \$948,687 (\$848,494 in federal funds and \$100,193 from non-Federal sources; authorized the transfer of a local match of \$100,193 from Line Item 100-22-1510-61-1006; and, directed the Finance Director to place the grant in Line Item 251-00-0000-33-1135 and the City Match in Line Item 251-00-0000-33-1136.

WHEREAS, on or about July 6, 2015, the City Council of the City of Forest Park authorized the Mayor to sign and accept from the Department of Defense Office of Economic Adjustment a community planning assistance grant for the period July 1, 2015 through June 30, 2016 in the amount of \$676,490 (\$606,057 in federal funds and \$70,433 from non-Federal sources; authorized the transfer of a local match of \$62,526 from Line item 100-22-1510-1006; and,

directed the Finance Director to place the grant in Line item 251-00-0000-33-1135 and the City Match in Line item 251-00-0000-33-1136.

WHEREAS, on or about August 12, 2015, the Department of Defense Office of Economic Adjustment approved the community assistance planning grant for the period July 1, 2015 through June 30, 2016, in the amended amount of \$485,525 (\$434,306 in federal funds and \$51,219 from non-Federal sources; and, August 24, 2015, the Mayor signed and accepted that amended grant amount for the period indicated.

WHEREAS, on November 2, 2014, the City Council of the City of Forest Park reauthorized the Mayor to accept and sign the amended grant in the amount of \$485,525 (\$434,306 in federal funds and \$51,219 from non-Federal sources; authorized the transfer of a local match of \$51,219 from Line item 100-22-1510-1006; and, directed the Finance Director to place the grant in Line item 251-00-0000-33-1135 and the City Match in Line Item 251-00-0000-33-1136.

NOW THEREFORE BE IT ORDAINED:

Section 1.

- (1) The City Council of the City of Forest Park hereby authorizes the Mayor or City Manager to sign and accept the grant award of \$ 434,306.
- (2) The City Council of the City of Forest Park hereby authorizes the transfer of a local match of \$ 51,219 from Line Item 100-22-1510-61-1006, Transfer to LRA Fund.
- (3) The Director of Finance is hereby directed to place the grant amount of \$434,306 in Line Item 251-00-0000-33-1135 and the City Match of \$51,219 in Line Item 251-00-0000-33-1136.

Section 2. Severability:

If any section, paragraph, sentence, clause or phrase in this Ordinance is held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, which portions shall remain in full force and effect.

Section 3. Repealer:

All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 4. Effective Date:

This Ordinance shall be in full force and effect immediately upon and after its final passage.

SO ORDAINED THIS	day of	, 2015
	CITY OF FOREST	PARK, GEORGIA
	DAVID LOCKHAR	T, MAYOR
. *	TOMMY SMITH (V	WARD ONE)

	DEBOUZE ANTOINE		
	COUNCILMEMBER (WARD TWO)		
	MAUDIE MCCORD COUNCILMEMBER (WARD THREE)		
•	COONCIEMENIBER (WARD TIMESE)		
	LATRESA AKINS		
ı	COUNCILMEMBER (WARD FOUR)		
	LINDA LORD, MAYOR PRO-TEM		
	COUNCILMEMBER (WARD FIVE)		
ATTEST:			
CITY CLERK			
Approved as to form:			
CITY ATTORNEY			