

## A G E N D A

### REGULAR MEETING OF MAYOR AND COUNCIL OF FEBRUARY 16, 2015

6:00 P.M.    Work Session  
                  Discussion of Agenda Items

I. Call to Order – 7:00 p.m. – Mayor David Lockhart

II. Invocation

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

1. Work Session of Mayor and Council of February 2, 2015
2. Regular Meeting of Mayor and Council of February 2, 2015

VI. Comment Period

VII. Agenda Items

1. Presentation of **“Heroism Award”** to Matthew Patrick Smith
2. Consider new Retail Alcohol License for Beer and Wine from Adonay, Inc. Texaco Food Mart, 4192 Jonesboro Road, no exceptions noted
3. Consider new On-Premises Consumption Alcohol License for Liquor, Beer and Wine from Zillion Concepts, LLC, Rumors, 3950 Jonesboro Road, no exceptions noted
4. Discussion of final 2 bids for Personnel Audit

VIII. Legal Matters

IX. Comments by Governing Body

X. Adjournment

## MINUTES

### WORK SESSION OF MAYOR AND COUNCIL OF FEBRUARY 2, 2015

Call to Order: The Work Session of Mayor and Council of February 2, 2015 was called to order by Mayor David Lockhart at 6:00 p.m.

Present: Mayor David Lockhart and Councilmembers Tommy Smith, Dabouze Antoine, Maudie McCord, Latresa Akins and Linda Lord.

Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Director of Public Works Jeff Eady, Director of Support Services Christine Terrell, Chief Eddie Buckholts, Major Chris Matson, Management Analyst Angela Redding, Major Tommy Orr, Deputy Director of Planning and Zoning Jonathan Jones and City Attorney William Denmark.

Agenda items: *Discussion with Police Department on truancy issues* – Ms. Akins stated she has noticed a lot of kids walking around during the day and wanted to know if the City had anything in place to address this issue.

Major Matson addressed the Council. He stated there is State Law, and the School Board and the Clayton County Juvenile Judges have adopted that as part of their procedure. He distributed copies of the Parent/Student Handbook. He explained the definition of truancy is 10 unexcused absences before they are classified as a truant. He stated the police will take them back to the school if they are truant. He explained the schools in the area have different hours and there are no set procedures.

Adjournment: Mr. Smith made a motion to adjourn, seconded by Ms. Lord. Voting for the motion was unanimous.

## MINUTES

### REGULAR MEETING OF MAYOR AND COUNCIL OF FEBRUARY 2, 2015

- Call to Order: The Regular Meeting of Mayor and Council of February 2, 2015 was called to order by Mayor David Lockhart at 7:00 p.m.
- Invocation: The invocation as given by Councilwoman Maudie McCord followed by the Pledge of Allegiance to the American Flag.
- Present: Mayor David Lockhart and Councilmembers Tommy Smith, Dabouze Antoine, Maudie McCord, Latresa Akins and Linda Lord.
- Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Director of Public Works Jeff Eady, Director of Support Services Christine Terrell, Chief Eddie Buckholts, Major Chris Matson, Management Analyst Angela Redding, Major Tommy Orr, Deputy Director of Planning and Zoning Jonathan Jones and City Attorney William Denmark.
- Approval of Minutes: Ms. Akins made a motion to approve the minutes of the Work Session and Regular Meeting of January 20, 2015, seconded by Mr. Antoine. Voting for the motion was unanimous.
- Presentation: Ms. Edie Yongue of Keep Forest Park Beautiful presented Mr. Edward Kilgore (Ward 5) with a \$25 Walker Nursery Gift Certificate for his Christmas decoration display, and acknowledged the Noel Stepp family on Hendrix Drive and Maribel and Cesar Torres on North Avenue.
- Oath of Office: Mayor Lockhart administered the Oath of Office to the following Ethics Board Members: Glen Barnett, Patti Cooper, Denise Worley, Lois Wright and Annie Malone.
- Discussion of Truancy: There was no discussion during the meeting.
- Adjournment: Mr. Smith made a motion to adjourn, seconded by Ms. Akins. Voting for the motion was unanimous.

## HEROISM AWARD

IN RECOGNITION OF YOUR BRAVE AND UNSELFISH EFFORTS ON OCTOBER 22,  
2014 IN WHICH YOU ACTED WITHOUT REGARD TO YOUR OWN SAFETY AND  
WELLBEING TO AIDE A CITIZEN ACTIVELY BEING ASSAULTED AND PREVENTED  
FURTHER INJURY AND SAVING HIS LIFE.

**MATTHEW PATRICK SMITH**

DUE TO YOUR SELF-SACRIFICE AND HEROISM THIS  
SHOULD SERVE TO ENCOURAGE US ALL.

FOREST PARK POLICE DEPARTMENT

**DEPARTMENT OF POLICE SERVICES**  
Forest Park, Georgia

**INTEROFFICE MEMO**

**DATE: February 2, 2015**

**NO: 277-2015**

**TO: Frank Brandon, City Manager**  
**FROM: L. Dwayne Hobbs, Director, Dept. of Police Services**  
**SUBJECT: Retail Alcohol License (Beer & Wine)**



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\*\*\*\*\*NEW\*\*\*\*\*

**RE: Adonay, Inc.**  
**Texaco Food Mart**  
**4192 Jonesboro Rd.**  
**Forest Park, GA 30297**

**Solomon Mogos Tesfay**

**NO EXCEPTIONS NOTED**

**DEPARTMENT OF POLICE SERVICES**  
Forest Park, Georgia

**INTEROFFICE MEMO**

**DATE: February 3, 2015**  
**CONTROL NO: CA151-2015**

**TO: Frank Brandon, City Manager**  
**FROM: L. Dwayne Hobbs, Director, Dept. of Police Services**  
**SUBJECT: On-Premises Consumption Alcohol License (Liquor, Beer & Wine)**



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\*\*\*\*\*NEW\*\*\*\*\*

**RE: Zillion Concepts, LLC**  
**Rumors**  
**3950 Jonesboro Rd**  
**Forest Park, Georgia 30297**

**David Rashmir**

**NO EXCEPTIONS NOTED**

February 9, 2015

To: Frank Brandon, City Manager

From: Christine Terrell, Director of Support Services *CT*

Subject: Human Resources Audit

**Springsted Inc.**

**Mejorando Group**

Time Anticipated to Complete Project	60 days	90 days
Cost	\$16,250	\$25,000 + 6,000 Travel Reimbursement
Reference	Excellent	Good
Comments made by References	Very responsive, pointed things out, good resources. No challenges, came and interviewed and did email. Very professional, would consider again. Great working with the company, no problems, met the City's expectations. Excellent performance, certainly met and somewhat exceeded expectations. Interacted by email and phone conferences their experience is evident in the products that were produced.	Back and forth electronically took time to get everything in place. Had focus groups/very good. To the point. In person for two (2) weeks, email, no problem with communication.
Notes:	Has worked with local government agencies in the south. Been in business since 1959.	Has worked with local government agencies based mostly west of the Mississippi. Been in business for twelve (12) years.
Key Personnel	Excellent	Excellent

I feel Springsted can provide the services that were requested in the Proposal; received favorable references. They will meet with the City Manager and Director of Support Services to review background information: Review current policies, procedures and practices, meet with HR employees and Department Directors. Present to appropriate City staff; make presentation to City Council, if requested.