

## **A G E N D A**

### **REGULAR MEETING OF MAYOR AND COUNCIL OF JANUARY 5, 2015**

6:00 P.M. Work Session  
Discussion of Agenda Items

I. Call to Order – 7:00 p.m. – Mayor David Lockhart

II. Invocation

III. Pledge of Allegiance

IV. Roll Call

V. Approval of Minutes

1. Work Session of Mayor and Council of December 15, 2014
2. Regular Meeting of Mayor and Council of December 15, 2014

VI. Comment Period

VII. Agenda Items

1. Appointment of Municipal Court Judge
2. Appointment of Environmental Court Judge
3. Appointment of Mayor Pro-tem
4. Consider new On-Premises Consumption of Alcohol license for beer and wine from Trans-Atlantic Arcade, LLC, 4462 Jonesboro Road, no exceptions noted
5. Consider an Ordinance authorizing Temporary Loans by the City of Forest Park, under the Constitution of the State of Georgia, Article 9, Section 5, Paragraph V; and for other purposes
6. Consider a Resolution by the Mayor and Council of the City of Forest Park, Georgia naming the depositories for funds of the City of Forest Park; authorizing withdrawals of said funds by check or draft; and naming the officer of said City authorized to sign checks or drafts

7. Consider an Ordinance by the City Council of the City of Forest Park, Georgia, to appropriate funds for a salary supplement for all employees of the City; to provide an effective date; and for other purposes

#### VIII. Legal Matters

#### IX. Comments by Governing Body

#### X. Adjournment

## MINUTES

### WORK SESSION OF MAYOR AND COUNCIL OF DECEMBER 15, 2014

**Call to Order:** The Work Session of Mayor and Council was called to order by Mayor David Lockhart at 6:00 p.m.

**Present:** Mayor David Lockhart, Mayor Pro-tem Maudie McCord and Councilmembers Latresa Akins, Dabouze Antoine, Linda Lord and Tommy Smith.

Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, SessMajor Chris Matson, Director of Support Services Christine Terrell, Chief Eddie Buckholts, Asst. Chief Matt Jackson, Director of Public Works Jeff Eady, Management Analyst Angela Redding, Deputy Director of Recreation and Leisure Services Sharon Smith and City Attorney Winston Denmark.

**Agenda Items:** *Resolution to sign SPLOST documents being negotiated:* Mayor Lockhart stated previously all of the cities joined in a contract with a third party to investigate what appeared to be and was in fact SPLOST funds that should have been going to the cities.

*Clarification of vote taken for approval of Christmas bonus:* Mayor Lockhart stated our attorneys advised that it is best to rename more accurately what Council intended to do at the last regular meeting, when a vote was to approve a one-time bonus. He said it is best to call it a one-time salary supplement. Mayor Lockhart stated a motion would be in order to clarify the action taken on December 2<sup>nd</sup> which was referred to as bonus, was in fact a motion, to issue a one-time salary supplement to all city employees.

Mr. Denmark stated the salary supplement is for the valuable service that the employees have rendered and it is important legally that it is tied to services rendered as opposed to a bonus.

**Adjournment:** Ms. Lord made a motion to adjourn, seconded by Mr. Smith. Voting for the motion was unanimous.

## MINUTES

### REGULAR MEETING OF MAYOR AND COUNCIL OF DECEMBER 15, 2014

**Call to Order:** The Regular Meeting of Mayor and Council was called to order by Mayor David Lockhart at 7:10 p.m.

**Invocation:** The invocation was given by Councilwoman Linda Lord followed by the Pledge of Allegiance to the American Flag.

**Roll Call:** Mayor David Lockhart, Mayor Pro-tem Maudie McCord and Councilmembers Latresa Akins, Dabouze Antoine, Linda Lord and Tommy Smith.

Also present were City Manager Frank Brandon, Director of Finance Mike Blandenburg, Major Chris Matson, Director of Support Services Christine Terrell, Chief Eddie Buckholts, Asst. Chief Matt Jackson, Director of Public Works Jeff Eady, Management Analyst Angela Redding, Deputy Director of Recreation and Leisure Services Sharon Smith and City Attorney Winston Denmark.

**Approval of Minutes:** Mr. Smith made a motion to approve the minutes of the Work Session and Regular Meeting of December 2, 2014, seconded by Ms. McCord. Voting for the motion was unanimous.

**Comment Period:** Felicia Davis – suggested a newsletter be mailed along with the Recreation Department mailout so citizens could be kept informed

Carl Evans – stated he had asked for an open records request and asked how he can obtain that information

**Alcohol Licenses:** Request was made to consider the following new and renewal alcohol licenses:

- renewal of a retail Alcohol License for beer and wine from Eckerd Corporation, Rite aid #11787, 833 Forest Parkway, no exceptions noted

- new Retail Alcohol License for liquor, beer and wine from Shriji Mahi, LLC, Clayton Bottle Shop, 4075 Jonesboro Road, no exceptions noted
- new Retail Alcohol License for beer and wine from BAA Oil LLC, Shell Food Mart, 4806 Jonesboro Road, no exceptions noted
- new Retail Alcohol License for beer only from In N Out Group LLC, In N Out Food Mart, 4233 Thurmond Road, no exceptions noted

Mr. Smith made a motion to approve the above new and renewal alcohol licenses, seconded by Ms. McCord. Voting for the motion was unanimous.

Election Superintendent: Request was made to consider appointment of Ms. Charity Woods as Election Superintendent and Ms. Joan Burton as Assistant Election Superintendent.

Ms. Akins made a motion to appoint Ms. Charity Woods as Election Superintendent and Ms. Joan Burton as Assistant Election Superintendent, seconded by Mr. Smith. Voting for the motion was unanimous.

Ethics Board Appointment: Request was made to nominate Glenn Barnett to the Ethics Board for Ward 5.

Ms. Lord made a motion to appoint Glenn Barnett to serve on the Ethics board for Ward 5, seconded by Mr. Smith. Voting for the motion was unanimous.

Resolution- Request was made to consider a Resolution to grant the Mayor authority to sign the SPLOST documents being negotiated.

Ms. Akins made a motion to approve the Resolution, seconded by Mr. Smith. Voting for the motion was unanimous.

Clarification of Vote taken: Request was made to clarify the vote taken for approval of Christmas bonus, during the Regular Council Meeting of December 2, 2014.

Mayor Lockhart recommended a motion be made to clarify that the December 2, 2014 vote to approve a bonus was in fact a vote to approve a one-time salary supplement in exchange for and in recognition of valuable services rendered.

Ms. Lord made a motion to clarify the vote taken on December 2, 2014 to approve a bonus, was a vote to approve a one-time salary supplement in exchange for and in recognition of valuable services rendered, seconded by Mr. Smith. Voting for the motion was unanimous.

Resolution -  
Surplus:

Request was made to consider a Resolution by the City Council of the City of Forest Park declaring certain city property, listed on Exhibit A, to be surplus property and to provide for its proper disposal either by auction or other methods pursuant to the City's Ordinances; and for other purposes.

Ms. Lord made a motion to approve the Resolution, seconded by Mr. Smith. Voting for the motion was unanimous.

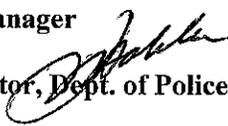
Adjournment:

Ms. Lord made a motion to adjourn, seconded by Ms. Akins. Voting for the motion was unanimous.

**DEPARTMENT OF POLICE SERVICES**  
Forest Park, Georgia

**INTEROFFICE MEMO**

**DATE:** December 4, 2014  
**CONTROL NO:** CA150-2015

**TO:** Frank Brandon, City Manager  
**FROM:** L. Dwayne Hobbs, Director,  Dept. of Police Services  
**SUBJECT:** On-Premises Consumption Alcohol License (Beer & Wine)

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\*\*\*\*\*NEW\*\*\*\*\*

**RE:** Trans-Atlantic Arcade, LLC  
4462 Jonesboro Road  
Forest Park, Georgia 30297

Iyabode Joy Awoyemi

**NO EXCEPTIONS NOTED**

**STATE OF GEORGIA**

**COUNTY OF CLAYTON**

**ORDINANCE NO. 15-**

**AN ORDINANCE AUTHORIZING TEMPORARY LOANS BY  
THE CITY OF FOREST PARK, UNDER THE CONSTITUTION  
OF THE STATE OF GEORGIA, ARTICLE 9, SECTION 5,  
PARAGRAPH V; AND FOR OTHER PURPOSES**

**WHEREAS**, under and by virtue of the Constitution of the State of Georgia, Article 9, Section 5, Paragraph V, each municipality of the State authorized to levy taxes is given the authority to make temporary loans between January 1 and December 31 in each year to pay expenses for such year upon certain conditions; and

**WHEREAS**, such conditions have been fulfilled by the City of Forest Park as hereinafter appears; and

**WHEREAS**, the said City of Forest Park has now outstanding no such temporary loans or loans made in the current year or in any prior years; and

**WHEREAS**, the total gross income of said City of Forest Park from taxes in the last preceding fiscal year 2014 was \$16,254,647; and

**WHEREAS**, the total anticipated income (revenue) of the City of Forest Park to meet obligations of the current budget may exceed \$26,077.972 and

**WHEREAS**, the maximum amount allowed to be borrowed, \$12,190,985 plus all other anticipated obligations and expenses of the City of Forest Park for the calendar year 2015, are less than the total anticipated revenue from all sources for such calendar year; and

**WHEREAS**, under the aforesaid authority of the City of Forest Park may make such temporary loan or loans in the year of 2015 in the total amount not to exceed \$12,190,985 which amount is seventy-five (75) percent of \$16,254,647; and

**WHEREAS**, said temporary loans may be needed by the City of Forest Park to pay the current year's operating expenses; and  
**NOW, THEREFORE BE IT ORDAINED**, by the Governing Body of the City of Forest as follows:

**Section 1.** That the City of Forest Park is hereby authorized to borrow from Bank of America, Sun Trust Bank of Georgia, Wells Fargo Bank, Forest Park, and Heritage Bank, Forest Park, Georgia sums of money to pay current year's operating expenses from time to time during 2015, the aggregate amount of which is not to exceed \$12,190,985 and the entire amount, together with interest, to be repaid on or before December 31, 2015. The money may be drawn upon from time to time as authorized by Mayor and Council and interest shall be paid only on that portion of the total sum, which is utilized, and only for the period of time it is used. The loan(s) shall be evidenced by promissory note(s) executed in the name of the City Clerk of said City.

**Section 2.** The Director of Finance is hereby authorized to utilize line items 100-00-0000-12-2700 to accomplish the repayment of any loans sought on behalf of the City of Forest Park and 100-22-1510-58-2300 to accomplish repayment of any interest accrued.

**Section 3. Severability.** If any section, sentence, clause or phrase of this Ordinance held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and such remainder shall remain in full force and effect.

**Section 4. Effective Date.**

This Ordinance shall be in full force and effect immediately upon and after its final passage.

SO ORDAINED this \_\_\_\_\_ day of January, 2015.

CITY OF FOREST PARK, GEORGIA

\_\_\_\_\_  
David Lockhart  
Mayor

\_\_\_\_\_  
Tommy Smith  
Councilmember, Ward One

\_\_\_\_\_  
Dabouze Antoine  
Councilmember, Ward Two

\_\_\_\_\_  
Maudie McCord  
Councilmember, Ward Three

\_\_\_\_\_  
Latresa Akins  
Councilmember, Ward Four

\_\_\_\_\_  
Linda Lord  
Councilmember, Ward Five

ATTEST:

\_\_\_\_\_  
City Clerk

THE SEAL OF THE CITY OF  
FOREST PARK, GEORGIA

Approved as to form:

\_\_\_\_\_  
City Attorney

A RESOLUTION BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA NAMING THE DEPOSITORIES FOR FUNDS OF THE CITY OF FOREST PARK: AUTHORIZING WITHDRAWALS OF SAID FUNDS BY CHECK OR DRAFT: AND NAMING THE OFFICERS OF SAID CITY AUTHORIZED TO SIGN CHECKS OR DRAFTS:

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, the City of Forest Park, a municipal corporation of the State of Georgia and Clayton County, has on deposit to it's account certain funds in Bank of America, Forest Park, Georgia; Sun Trust Bank of Georgia, Forest Park, Georgia; Wells Fargo Bank, Forest Park, Georgia; Heritage Bank, Forest Park, Georgia and East West Bank, Atlanta, Georgia;

WHEREAS, it is necessary to the operation of the government of said City for said funds to be disbursed from time to time by checks or drafts;

NOW, THEREFORE, BE IT RESOLVED, that two signatures shall be required on each check or draft drawn against any fund of said City;

BE IT FURTHER RESOLVED, that one of the signatures of the following named elected officials shall be required with one of the signatures of the following named appointed officials for all checks or drafts in excess of \$1,000.00;

|                      |                             |
|----------------------|-----------------------------|
| ELECTED OFFICIALS:   | Mayor David Lockhart        |
|                      | Mayor Pro-tem Latresa Akins |
| APPOINTED OFFICIALS: | Mike Blandenburg            |
|                      | Regina Ivie                 |

BE IT FURTHER RESOLVED, that the requirements of each depository as represented on its signature card shall be appointed in full as if said requirements and conditions were recited herein.

BE IT FURTHER RESOLVED, that this resolution shall take the place of any other resolution heretofore adopted dealing with the same subject matter.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF JANUARY, 2015 BY THE  
MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA.

\_\_\_\_\_  
David Lockhart  
Mayor

\_\_\_\_\_  
Latresa Akins  
Mayor Pro-tempore (Ward Four)

\_\_\_\_\_  
Tommy Smith  
Councilmember, Ward One

\_\_\_\_\_  
Dabouze Antoine  
Councilmember, Ward Two

\_\_\_\_\_  
Maudie McCord  
Councilmember, Ward Three

\_\_\_\_\_  
Linda Lord  
Councilmember, Ward Five

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to Form

\_\_\_\_\_  
City Attorney

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, TO APPROPRIATE FUNDS FOR A SALARY SUPPLEMENT FOR ALL EMPLOYEES OF THE CITY; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, there is a request to pay a Salary Supplement to all employees of the City of Forest Park in the net amount of \$750.00, and

**WHEREAS**, each Department's salary and related line items will increase by the appropriate amounts, and

**WHEREAS**, a net check in the amount of \$750.00 will be provided for all employees, and

**WHEREAS**, Exhibit A attached hereto, is made a part hereof as if fully rewritten herein,

**NOW, THEREFORE, BE IT ORDAINED**, by the Governing Body of the City of Forest Park as follows:

**Section 1.** The General Fund is hereby amended so as to appropriate from the unappropriated balance to the various department line items as listed in Exhibit A.

**Section 2.** If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance and such remainder shall remain in full force and effect.

**Section 3.** This Ordinance shall be in full force and effective immediately upon and after its final passage.

**SO ORDAINED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.**

CITY OF FOREST PARK, GEORGIA

\_\_\_\_\_  
David Lockhart  
Mayor

\_\_\_\_\_  
Latresa Akins  
Mayor Pro-Tem

\_\_\_\_\_  
Tommy Smith  
Councilmember, Ward One

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Dabouze Antoine  
Councilmember, Ward Two

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Maudie McCord  
Councilmember, Ward Three

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Linda Lord  
Councilmember, Ward Five

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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City Attorney

EXHIBIT A

CITY OF FOREST PARK  
 ATTACHMENT TO ORDINANCE -  
 SCHEDULE OF WAGE AND SALARY  
 AND RELATED PAYROLL ACCOUNTS INCREASES  
 FOR 2014 SALARY SUPPLEMENT

| LINE ITEM # | DEPARTMENT              | 51-1101<br>INCREASE<br>BUDGETED<br>SALARY | 51-2201<br>INCREASE<br>BUDGETED<br>FICA | 51-2301<br>INCREASE<br>BUDGETED<br>MEDICARE |
|-------------|-------------------------|---|---|---|
| 100-21-1320 | CHIEF EXECUTIVE OFFICE  | \$ 2,436                                  | \$ 151                                  | \$ 35                                       |
| 100-22-1510 | FINANCE OFFICE          | \$ 7,309                                  | \$ 453                                  | \$ 106                                      |
| 100-25-1540 | SUPPORT SERVICES        | \$ 3,249                                  | \$ 201                                  | \$ 47                                       |
| 100-27-4900 | FLEET SERVICES          | \$ 4,873                                  | \$ 302                                  | \$ 71                                       |
| 100-31-3210 | POLICE SERVICES         | \$ 68,219                                 | \$ 4,230                                | \$ 989                                      |
| 100-32-3801 | E911 COMMUNICATIONS     | \$ 8,121                                  | \$ 504                                  | \$ 118                                      |
| 100-41-6110 | RECREATION & LEISURE    | \$ 11,370                                 | \$ 705                                  | \$ 165                                      |
| 100-51-4210 | PUBLIC WORKS - STREETS  | \$ 30,049                                 | \$ 1,863                                | \$ 436                                      |
| 100-55-7410 | PLANNING,BLDG,& ZONING  | \$ 7,309                                  | \$ 453                                  | \$ 106                                      |
| 100-56-3910 | PB&Z ANIMAL CONTROL     | \$ 1,624                                  | \$ 101                                  | \$ 24                                       |
| 100-60-3610 | FIRE EMS SERVICES       | \$ 16,243                                 | \$ 1,007                                | \$ 236                                      |
| 100-61-3510 | FIRE - FIREFIGHTERS     | \$ 39,794                                 | \$ 2,467                                | \$ 577                                      |
| 100-62-3920 | EMERGENCY MGT SVCS      | \$ 1,624                                  | \$ 101                                  | \$ 24                                       |
| 251-24-1320 | FT GILLEM LRA           | \$ 812                                    | \$ 50                                   | \$ 12                                       |
| 540-72-4520 | SANITATION - COLLECTION | \$ 3,249                                  | \$ 201                                  | \$ 47                                       |
|             | TOTALS                  | \$ 206,281                                | \$ 12,789                               | \$ 2,991                                    |