

A G E N D A

REGULAR MEETING OF MAYOR AND COUNCIL OF JANUARY 4, 2016

6:00 P.M. Work Session

I. Call to Order – 7:00 p.m. – Mayor David Lockhart

Swearing in: Councilwoman Elect Sandra Bagley – Ward 3
Councilwoman Latresa Akins – Ward 4
Councilman Elect Allan Mears – Ward 5

II. Roll Call

III. Comment Period

IV. Approval of Minutes

1. Work Session of Mayor and Council of December 21, 2015
2. Regular Meeting of Mayor and Council of December 21, 2015

V. Agenda Items

1. Appointment of Municipal Court Judge
2. Appointment of Judge of Environmental Court
3. Appointment of Mayor Pro-tem
4. Appointment to Urban Redevelopment Agency
5. Appointment of Personnel Hearing Officer
6. Consider renewal of a retail alcohol license for beer and wine from Shree Gogajikrupa LLC, Parkway Bottle Shoppe, 11 Forest Parkway, Forest Park, no exceptions noted
7. Consider renewal of a retail alcohol license for beer only from Carniceria Garcias #5, Inc. Carniceria Garcias #5, 4460 Jonesboro Road, no exceptions noted
8. Voting Delegate to the Georgia Municipal Association

9. Consider a Resolution by the Mayor and Council of the City of Forest Park, Georgia naming the depositories for funds of the City of Forest Park; authorizing withdrawals of said funds by check or draft; and naming the officers of said City authorized to sign checks or drafts
10. Consider an Ordinance authorizing temporary loans by the City of Forest Park, under the Constitution of the State of Georgia; Article 9, Section 5, paragraph V; and for other purposes

VI. Legal Matters

VII. Comments by Governing Body

VIII. Adjournment

NOTE: The next regular meeting of Mayor and Council will be held on Tuesday, January 19th due to the Martin Luther King, Jr. Holiday.

MINUTES

WORK SESSION OF MAYOR AND COUNCIL OF DECEMBER 21, 2015

Call to Order: The Work Session of Mayor and Council of December 21, 2015 was called to order by Mayor David Lockhart at 6:00 p.m.

Present: Mayor David Lockhart and Councilmembers Latresa Akins, Maudie McCord, Tommy Smith, Dabouze Antoine, and Linda Lord.

Also present were Interim City Manager Al Wiggins, Director of Finance Mike Blandenburg, Director of Public Works Jeff Eady, Deputy Director of Fire Matt Jackson, Management Analyst Angela Redding, Major Jamie Reynolds and City Attorney Winston Denmark.

Agenda Items: There was no discussion concerning agenda items.

Other Business: Mayor Lockhart gave an update to Council on the Comcast matter. He stated Comcast has negotiated an agreeable settlement document and should be presented soon.

Representative Keisha Waites gave an update on legislation adopted this year and asked for input concerning bills she is presenting in the coming year.

Ms. Edie Yongue of Keep Forest Park Beautiful stated she received a State Wide Award from the Keep Georgia Beautiful Foundation for the Christmas Tree Recycling Program "Bring One for the Chipper". She stated we collected the most trees per capita than anyone in the State.

Adjournment: Mr. Antoine made a motion to adjourn, seconded by Ms. Lord. Voting for the motion was unanimous.

MINUTES

REGULAR MEETING OF MAYOR AND COUNCIL OF DECEMBER 21, 2015

Call to Order: The Regular Meeting of Mayor and Council of December 21, 2015 was called to order by Mayor David Lockhart at 7:00 p.m.

Invocation: The invocation was given by Councilman Dabouze Antoine followed by the Pledge of Allegiance to the American Flag.

Roll Call: Mayor David Lockhart and Councilmembers Latresa Akins, Maudie McCord, Tommy Smith, Dabouze Antoine, and Linda Lord.

Also present were Interim City Manager Al Wiggins, Director of Finance Mike Blandenburg, Director of Public Works Jeff Eady, Deputy Director of Fire Matt Jackson, Management Analyst Angela Redding, Major Jamie Reynolds and City Attorney Winston Denmark.

Approval of Minutes: Ms. Akins made a motion to approve the minutes of the December 7th Work Session and Regular Meeting, seconded by Mr. Smith. Voting for the motion was unanimous.

Comment Period: Ms. Sandra Bagley - stated 4 businesses in the last month have closed and encouraged everyone to support our local businesses.

Ms. Lawanda Folomi - said she attended the Police Departments annual Christmas event and really enjoyed it.

Mr. Willie Finch - asked the City to look into the condition of Linda Way and asked something be done.

Agenda Items: Request was made to consider renewal of an on-premises consumption alcohol license for beer and wine from Mexican Restaurant Las Tortas, Inc., Las Tortas, 5592-5594 Old Dixie Hwy., no exceptions noted.

Ms. Lord made a motion to approve the renewal of the license, seconded by Ms. Akins. Voting for the motion was unanimous.

Adjournment: Ms. Lord made a motion to adjourn, seconded by Ms. Akins.
Voting for the motion was unanimous.

RULE XIII

PERSONNEL HEARING OFFICER ESTABLISHMENT

SECTION 1. APPOINTMENT OF PERSONNEL APPEALS HEARING OFFICER

The City Manager shall nominate, subject to the approval of the Mayor and a Majority of City Council Members, three individuals who shall serve as the City's Personnel Appeals Hearing Officers. All persons nominated to serve as a Personnel Appeals Hearing Officer shall meet the qualifications set forth below. Personnel Appeals Hearing Officers shall be appointed to five (5) year terms, and may be re-appointed. Appeals from the personnel decisions of the Appointing Authority shall be assigned for hearing and decision to a single Personnel Appeals Hearing Officer by the City's Personnel Director. The Personnel Appeals Hearing Officer assigned to an appeal shall have the final authority to hear and decide any appeal from personnel decisions made by the Appointing Authority of the City of Forest Park. The decision of the Personnel Appeals Hearing Officer assigned to a case shall make the final decision for the City of Forest Park.

SECTION 2. QUALIFICATIONS FOR PERSONNEL APPEALS HEARING OFFICER

All persons nominated to serve as Personnel Appeals Hearing Officers shall be qualified attorneys who are members in good standing of the State Bar of Georgia, and who have not less than fifteen years of experience in practicing labor and employment law, including not less than five years experience in advising or representing municipal or state governments or agencies. The Personnel Appeals Hearing Officer need not be a resident of the City of Forest Park. No Personnel Appeals Hearing Officer shall be assigned an appeal of any matter in which he/she had previously provided advice either to the City, or to the employee.


SECTION 3 DUTIES

The specific duties of the Personnel Hearing Officer shall be to hear employee appeals resulting from Adverse Employer Action due to violations of the Rules and Regulations promulgated hereunder, to hear and decide any other Appeals of personnel decisions as explicitly provided for in the Rules and Regulations of the City of Forest Park, in accord with the procedures set forth in Rule XII of these Rules and Regulations, or to hear and decide any other issues which are referred to the Hearing Officer by the Mayor and Council.

DEPARTMENT OF POLICE SERVICES
Forest Park, Georgia

INTEROFFICE MEMO

DATE: December 16, 2015
NO: #244-2016

TO: Al Wiggins, Interim City Manager
FROM: L. Dwayne Hobbs, Director, Dept. of Police Services 
SUBJECT: Retail Alcohol License (Beer & Wine)

*****RENEWAL*****

RE: Shree Gogajikrupa LLC
Parkway Bottle Shoppe
11 Forest Parkway
Forest Park, GA 30297

Karunaben R. Desai


NO EXCEPTIONS NOTED

DEPARTMENT OF POLICE SERVICES
Forest Park, Georgia

INTEROFFICE MEMO

DATE: December 18, 2015
NO: #238-2016

TO: Al Wiggins, Interim City Manager
FROM: L. Dwayne Hobbs, Director, Dept. of Police Services
SUBJECT: Retail Alcohol License (Beer Only)



*****RENEWAL*****

RE: Carniceria Garcias #5, Inc.
Carniceria Garcias #5
4460 Jonesboro Rd
Forest Park, GA 30297

Felipe Garcia

NO EXCEPTIONS NOTED



President
Mike Bodker
Mayor, Johns Creek

First Vice President
Edna Jackson
Mayor, Savannah

Second Vice President
Boyd Austin
Mayor, Dallas

Third Vice President
Dorothy Hubbard
Mayor, Albany


Immediate Past President
Keith Brady
Mayor, Newnan

Executive Director
Lamar Norton

December 17, 2015

MEMORANDUM

TO: Mayors and Councilmembers
c/o Mayors, City Managers and City Clerks

FROM: Lamar Norton, Executive Director 

SUBJECT: Notice of Special Membership Meeting

I want to inform you that a special meeting of the Georgia Municipal Association membership has been called for Sunday, January 24, 2016 in conjunction with the annual Mayors' Day Conference. The meeting will be held at 11:45 am in the Grand Ballroom of the Atlanta Hilton, and the purpose is to elect a new GMA Third Vice President.

As you may know, GMA's current First Vice President, Mayor Edna Jackson of Savannah, was unsuccessful in her re-election bid and will be leaving office at the beginning of 2016. In accordance with GMA Bylaws, Mayor Boyd Austin of Dallas, the current Second Vice President, will move up to First Vice President, and Mayor Dorothy Hubbard of Albany, the current Third Vice President, will move up to Second Vice President at the time Mayor Jackson leaves office. The Third Vice President position will be vacant until the unexpired term is filled on January 24.

The Nominating Committee will present its nomination of the new Third Vice President to the Board of Directors for approval at its meeting on January 23. The nomination will then be presented to the membership for final approval at the special meeting on January 24.

Each member city is requested to designate a voting delegate for the special membership meeting. Please complete and return the enclosed voting credentials form to GMA by no later than **January 19, 2016**. If your city will not be represented at the meeting, you may designate a proxy. Voting credentials may be picked up during the conference on Sunday at the GMA registration desk.

If you have any questions, please contact Bill Thornton at (678) 686-6230 or bthornton@gmanet.com.

VOTING DELEGATE FORM

Special Membership Meeting

**Sunday, January 24, 2016 – 11:45 am
Atlanta Hilton Hotel
Grand Ballroom
Atlanta, Georgia**

City: _____

Voting Delegate: _____ Title: _____

Proxy _____ Title _____

(Each member city may designate in writing an elected official from any other member city in the state to vote as their proxy at the membership business meeting. Often, cities designate the GMA President or one of the Vice Presidents as their proxy for the membership business meeting.)

Please mail or fax by January 19 to:

Georgia Municipal Association
P.O. Box 105377
Atlanta, Georgia 30348
Attention: Donna Carrington

FAX: (678) 651-1021

A RESOLUTION BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA NAMING THE DEPOSITORIES FOR FUNDS OF THE CITY OF FOREST PARK: AUTHORIZING WITHDRAWALS OF SAID FUNDS BY CHECK OR DRAFT: AND NAMING THE OFFICERS OF SAID CITY AUTHORIZED TO SIGN CHECKS OR DRAFTS:

RESOLUTION NO. _____

WHEREAS, the City of Forest Park, a municipal corporation of the State of Georgia and Clayton County, has on deposit to it's account certain funds in Bank of America, Forest Park, Georgia; Sun Trust Bank of Georgia, Forest Park, Georgia; Wells Fargo Bank, Forest Park, Georgia; Heritage Bank, Forest Park, Georgia and East West Bank, Atlanta, Georgia;

WHEREAS, it is necessary to the operation of the government of said City for said funds to be disbursed from time to time by checks or drafts;

NOW, THEREFORE, BE IT RESOLVED, that two signatures shall be required on each check or draft drawn against any fund of said City;

BE IT FURTHER RESOLVED, that one of the signatures of the following named elected officials shall be required with one of the signatures of the following named appointed officials for all checks or drafts in excess of \$1,000.00;

ELECTED OFFICIALS: Mayor David Lockhart

APPOINTED OFFICIALS: Mike Blandenburg
Regina Ivie

BE IT FURTHER RESOLVED, that the requirements of each depository as represented on its signature card shall be appointed in full as if said requirements and conditions were recited herein.

BE IT FURTHER RESOLVED, that this resolution shall take the place of any other resolution heretofore adopted dealing with the same subject matter.

PASSED AND ADOPTED THIS _____ DAY OF JANUARY, 2016 BY THE
MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA.

David Lockhart
Mayor

Tommy Smith
Councilmember, (Ward One)

Dabouze Antoine
Councilmember, Ward Two

Sandra Bagley
Councilmember, Ward Three

Latresa Akins
Councilmember, Ward Four

Allan Mears
Councilmember, Ward Five

ATTEST:

City Clerk

Approved as to Form

City Attorney

STATE OF GEORGIA

COUNTY OF CLAYTON

ORDINANCE NO. 16-

**AN ORDINANCE AUTHORIZING TEMPORARY LOANS BY
THE CITY OF FOREST PARK, UNDER THE CONSTITUTION
OF THE STATE OF GEORGIA, ARTICLE 9, SECTION 5,
PARAGRAPH V; AND FOR OTHER PURPOSES**

WHEREAS, under and by virtue of the Constitution of the State of Georgia, Article 9, Section 5, Paragraph V, each municipality of the State authorized to levy taxes is given the authority to make temporary loans between January 1 and December 31 in each year to pay expenses for such year upon certain conditions; and

WHEREAS, such conditions have been fulfilled by the City of Forest Park as hereinafter appears; and

WHEREAS, the said City of Forest Park has now outstanding no such temporary loans or loans made in the current year or in any prior years; and

WHEREAS, the total gross income of said City of Forest Park from taxes in the last preceding fiscal year 2015 was \$16,403,442; and

WHEREAS, the total anticipated income (revenue) of the City of Forest Park to meet obligations of the current budget may exceed \$25,947,459 and

WHEREAS, the maximum amount allowed to be borrowed, \$12,302,581 plus all other anticipated obligations and expenses of the City of Forest Park for the calendar year 2016, are less than the total anticipated revenue from all sources for such calendar year; and

WHEREAS, under the aforesaid authority of the City of Forest Park may make such temporary loan or loans in the year of 2016 in the total amount not to exceed \$12,302,581 which amount is seventy-five (75) percent of \$16,403,442; and

WHEREAS, said temporary loans may be needed by the City of Forest Park to pay the current year's operating expenses; and
NOW, THEREFORE BE IT ORDAINED, by the Governing Body of the City of Forest as follows:

Section 1. That the City of Forest Park is hereby authorized to borrow from Bank of America, Sun Trust Bank of Georgia, Wells Fargo Bank, Forest Park, and Heritage Bank, Forest Park, Georgia sums of money to pay current year's operating expenses from time to time during 2016, the aggregate amount of which is not to exceed \$12,302,581 and the entire amount, together with interest, to be repaid on or before December 31, 2016. The money may be drawn upon from time to time as authorized by Mayor and Council and interest shall be paid only on that portion of the total sum, which is utilized, and only for the period of time it is used. The loan(s) shall be evidenced by promissory note(s) executed in the name of the City Clerk of said City.

Section 2. The Director of Finance is hereby authorized to utilize line items 100-00-0000-12-2700 to accomplish the repayment of any loans sought on behalf of the City of Forest Park and 100-22-1510-58-2300 to accomplish repayment of any interest accrued.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance held to be invalid or unconstitutional for any reason by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and such remainder shall remain in full force and effect.

Section 4. Effective Date.

This Ordinance shall be in full force and effect immediately upon and after its final passage.

SO ORDAINED this _____ day of January, 2016.

CITY OF FOREST PARK, GEORGIA

David Lockhart
Mayor

Tommy Smith
Councilmember, Ward One

Dabouze Antoine
Councilmember, Ward Two

Sandra Bagley
Councilmember, Ward Three

Latresa Akins
Councilmember, Ward Four

Allan Mears
Councilmember, Ward Five

ATTEST:

City Clerk

THE SEAL OF THE CITY OF
FOREST PARK, GEORGIA

Approved as to form:

City Attorney